



**UNIVERSITY
OF ZAGREB**
INTERNATIONAL
STUDENT GUIDE



INTRODUCTION

Dear student,

We are happy to see that you have chosen the University of Zagreb for your studies or are about to do so.

The present Guide should help you in your first contacts with Croatia and the City and University of Zagreb. It includes information about studying at the University of Zagreb as well as practical advice, which should provide answers to questions about accommodation, transport, and administrative steps. We hope it will make it easier for you to find your place among many students in Zagreb.

Throughout your study period at the University of Zagreb, our team will be available to help you so that your experience is as successful as possible, both from an academic and personal point of view.

The International Relations Office wishes you a warm welcome to the University of Zagreb and we hope your stay here will be interesting, enjoyable, and above all useful and rewarding for your personal growth and future professional career.

International Relations Office

University of Zagreb

RECTOR'S WELCOME ADDRESS



Dear student,

On behalf of the University of Zagreb, its staff and students, I wish you a warm welcome to the University and City of Zagreb.

The University of Zagreb, founded in 1669, is the oldest one in the country and particularly rich in tradition. As a comprehensive Central European university, it offers research and education in all scientific fields and a broad spectrum of courses at all study levels, from undergraduate to postgraduate.

With 30 Faculties, 3 Art Academies, and the University Department for Croatian Studies, the University is the flagship educational institution in the country, a place where more than 7,500 teachers and 77,000 students develop knowledge and acquire skills. The University excels not only in teaching, but also in research, contributing with over 40 percent of the yearly research output in Croatia.

We are always particularly pleased to receive international students from all parts of the world. At the University of Zagreb, you will have an opportunity to earn your degree or to participate in one of a number of exchange programmes.

We hope you will experience high-quality learning and get to know different aspects of university life during your stay, but also enjoy a vibrant, stimulating, and friendly atmosphere only a capital city, like Zagreb, offers.

We look forward to welcoming you,

Damir Boras

Rector of the University of Zagreb

CATEGORIES OF INTERNATIONAL STUDENTS



There are three different categories of international students studying at the University of Zagreb as described below. It is important that you know what group you belong to so that you know what procedures and rules apply to you. There may be some differences between the categories.

Exchange Students

1. Exchange students participate in a formal exchange programme between their home university and the University of Zagreb (i.e. Erasmus, bilateral university agreements, CEEPUS network, etc.). Their study period at the University of Zagreb is limited – normally not more than one academic year and they do not take a degree at the University of Zagreb.

Guest Students

2. Guest students study on an individual basis for a semester or a year at the University of Zagreb as a part of their degree at the home university (there is no exchange agreement or any other institutionalised form of exchange between their home institution and the University of Zagreb).

Degree-seeking students

3. Degree-seeking international students study for a full bachelor's, master's, or PhD degree at the University of Zagreb in Croatian/English.

Students need to master English or Croatian at the B2 level of the Common European Framework of Reference for Languages.

Definition of level B2

“Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialization. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.”

Location and Contact Information

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CROATIA — COUNTRY INFO



CROATIA — COUNTRY INFO



ABOUT CROATIA

Croatia is a Central European and Mediterranean country, bordering Slovenia in the west, Hungary in the north, Serbia in the east, and Bosnia and Herzegovina in the south. Croatia also has a long maritime border with Italy on the Adriatic Sea. With more than 1,185 islands, islets, and reefs, Croatia is known as a country of a thousand islands. However, Croatia has much more to offer than its coast. Although it is among the smallest European countries – only 56,500 km² of land surface and less than 32,000 km² of sea surface), it is a place where the Mediterranean, the Alps, and the Pannonian Plain come together, bringing side by side phenomena which are usually many miles apart: within a hundred kilometres you can find the sea, karst, densely wooded mountains, and fertile plains.

Throughout its history, Croatia has had numerous contacts with very different cultures and civilisations across its territory and along its borders, such as the Greek, Roman, Celtic, Illyrian, Austrian, Hungarian, Byzantine, and Islamic civilisations. This makes Croatia extremely rich with valuable cultural and historical heritage.

The specific urban culture of coastal and island areas is easily seen in towns such as Poreč, Rovinj, Pula, Zadar, Šibenik, Hvar, Korčula, and Ston, with Split (Diocletian's Palace) and Dubrovnik representing a part of the world's cultural heritage under UNESCO protection.

FACTS AND FIGURES

Geographical Position

Croatia extends from the furthest eastern edges of the Alps in the northwest to the Pannonian lowlands and the banks of the Danube in the east. Its central region is home to the Dinara mountain range and its southern parts extend to the coast of the Adriatic Sea.

Surface

The mainland covers 56,542 km² and the surface area of the territorial sea is 31,067 km².

Coastline

The coastline measures 5,835 km of which 4,058 km comprise a coastline of islands, solitary rocks, and reefs. The number of islands, solitary rocks, and reefs is 1,185, the largest islands are Krk and Cres, and there are 50 inhabited islands.

Climate

There are two climate zones: a temperate continental climate (locally also a mountainous climate) prevails in the inland area, whereas a pleasant Mediterranean climate prevails along the Adriatic coast. The latter has an overwhelming number of sunny days, dry and hot summers, and mild and humid winters. The average temperatures in the inland area are 0 to 2°C in January and 19 to 23°C in August, whereas the average temperatures at the seaside are 6 to 11°C in January and 21 to 27 °C in August. The overall average temperatures are about 12°C in winter and 25°C in summer.

Capital

Zagreb (nearly 1 million inhabitants) is the economic, transit, cultural, and academic centre of the country.

Population

The population amounts to approximately 4,500,000 inhabitants and has a varied composition. The majority of the population are Croats and national minorities are Serbs, Slovenes, Hungarians, Bosnians, Italians, Czechs, and others.

CROATIA — COUNTRY INFO



System of Government

Croatia is a multi-party parliamentary republic.

Language

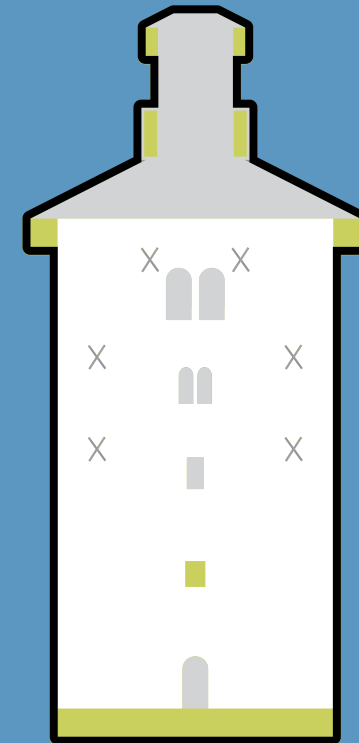
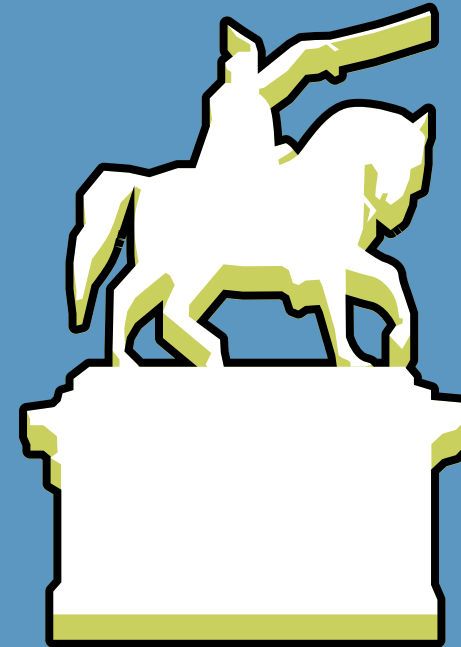
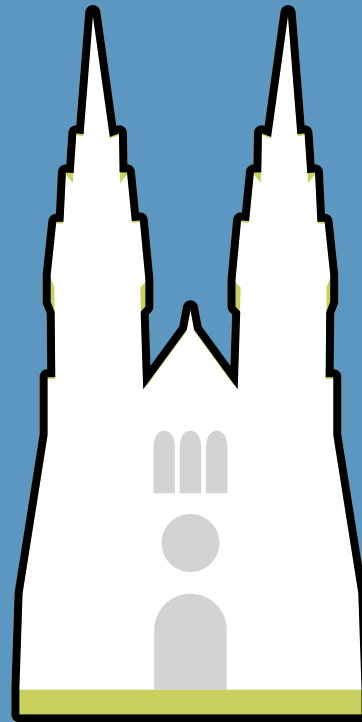
Croatian

Currency

Kuna/HRK (1 kuna = 100 lipa). Foreign currency can be exchanged in banks, exchange offices, post offices, travel agencies, hotels, camps, and marinas.

Time

Croatia is a part of the Central European Time Zone (GMT+1). When it is 12:00 in Zagreb it is also 12:00 in Berlin, 11:00 in London, 6:00 in New York, 14:00 in Moscow, and 21:00 in Sidney. As in the rest of Europe, the daylight saving time in Croatia begins on the last Sunday in March and ends on the last Sunday in October.



ZAGREB — CITY INFO



ABOUT ZAGREB

Zagreb is the capital of the Republic of Croatia and an old Central European city. For centuries, it has been a focal point of culture, science, commerce, and industry. It lies on the intersection of important routes between the Adriatic coast and Central Europe.

In 1991, Zagreb became the capital – the political and administrative centre of the Republic of Croatia. Zagreb is also the hub of business, academic, cultural, artistic, and sporting activities in Croatia. Many famous scientists, artists, and athletes are from the city or work in it. Zagreb can offer its visitors the Baroque atmosphere of the Upper Town, picturesque open-air markets, diverse shopping facilities, an abundant selection of crafts, and a choice of traditional cuisine. Zagreb is a city of green parks and walks, with many places to visit in the beautiful surroundings. The city entered into the third millennium with a population of nearly 800,000 inhabitants. In spite of the rapid development of its economy and transportation, it has retained its charm and a relaxed atmosphere that makes it a genuinely human city. Zagreb has 10 theatres, 21 museums, 14 galleries, and 12 art collections.

FACTS AND FIGURES

Geographical position

Zagreb is located in the northwest of Croatia, on the Sava River and 170 km from the Adriatic Sea.

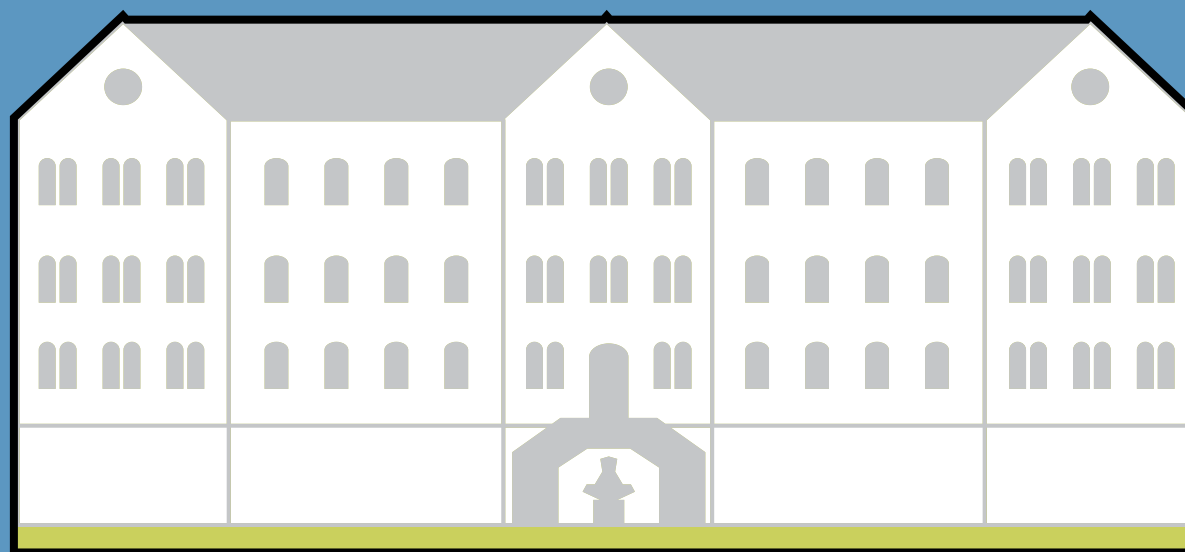
Climate

The climate is continental, with an average summer temperature of 30°C and an average winter temperature of 1°C.

Population

The population amounts to nearly 1 million inhabitants.

INTRODUCING THE UNIVERSITY



INTRODUCING THE UNIVERSITY



UNIVERSITY PROFILE

UNIVERSITY LEADERSHIP

(October 2014 – September 2018)

Rector: **Damir Boras, Ph.D.**, E-mail: rector@unizg.hr

Vice-rectors

The members of university leadership (vice-rectors) are proposed by the rector and elected by the Senate of the University of Zagreb at the beginning of the mandate.

Vice-rectors

- Professor **Ivana Čuković-Bagić, Ph.D.**, Vice-Rector for Students, Study Programmes, and Quality Management
- Professor **Ante Čović, Ph.D.**, Vice-Rector for Organisation, Human Resources Development, and Cross-University Cooperation
- Professor **Mladen Janjanin**, Vice-Rector for Arts and International Positioning of the University
- Professor **Miloš Judaš, Ph.D.**, Vice-Rector for Science, Inter-Institutional Cooperation, and International Relations
- Professor **Miljenko Šimpraga, Ph.D.**, Vice-Rector for Innovations, Technology Transfer, and Communications
- Professor **Tonči Lazibat, Ph.D.**, Vice-Rector for Financial Management
- Professor **Mirjana Hruškar, Ph.D.**, Vice-Rector for Spatial University Development and Quality Control System

VISION AND MISSION

- The University will continue to develop as a comprehensive university with a wide spectrum of research capacities and study programmes.
- The University will support excellence in research and artistic expression in order to keep the position of one of the leading HE institutions in South Eastern Europe.
- Through continuous reform and development, the University will maintain its position as the best educational and research institution in Croatia.
- As a public institution, the University will act as a generator of technological, economic, and social development in accordance with the strategic guidelines of the Republic of Croatia.
- The University will develop study programmes that correspond to national social and economic needs, as well as programmes of national and strategic relevance. Excellence in teaching and academic achievements of the students and teachers will be supported through the development of different student and academic services.
- The University will support and provide different forms of LLP to cater to the needs of Croatian citizens.
- The University will respect the principles of morality, ethics, and tolerance, enabling the students to become responsible participants of modern democratic and multicultural society.
- The University will increase its international visibility through new initiatives for research collaboration and academic mobility, as well as study programmes available both to domestic and international students.

INTRODUCING THE UNIVERSITY



PAST, PRESENT, AND FUTURE

Founded in the second half of the 17th century, the University of Zagreb is the oldest Croatian university and one of the oldest universities in Europe. In 1669, Leopold I, the Holy Roman Emperor and King of Hungary, Croatia, and Bohemia issued a decree granting university status and privileges to the Jesuit Academy in Zagreb. Therefore, the year 1669 is regarded as the year of establishment of the University of Zagreb and the 3rd of November is marked as University Day. At that time, the University of Zagreb encompassed three faculties: Theology, Law, and Philosophy. In the years that followed, new faculties were established and, in the period between the two world wars, the number of the faculties increased to seven. Since the Second World War up to the present, the University has intensively developed and embraced all areas of science and art.

In 2001, at the Prague Ministerial Conference, Croatia signed the Bologna Declaration and joined the process of the harmonisation of the European higher education area. The Bologna scheme was adopted in the academic year 2005/06. These changes contributed to a consistent increase in the number of students, masters, and doctors graduating in the years that followed and to an overall improvement of research and teaching.

The University of Zagreb is in the process of building a new university campus called “Borongaj”, which is the largest investment in Croatian education in the last 150 years, and when it is completed, it will be used by more than 20,000 students.

The campus was officially opened on 12th of October 2007 and at present, it hosts 4 university units: the University Department for Croatian Studies, the Faculty of Education and Rehabilitation, the Faculty of Transport and Traffic Sciences, and the Faculty of Economics and Business (only vocational study programmes in economics and business). Five other faculties are also planning to relocate on the campus in the next few years.

Besides the (re)construction of university buildings, the campus will also be home to a sports centre, a student residence hall, and a number of institutes.

The Centre for Art Research will also be situated on campus, in a former military warehouse adapted to accommodate its needs (ateliers, studios, and exhibit halls).

INTRODUCING THE UNIVERSITY



FACTS AND FIGURES

Study Programmes

- 135** undergraduate programmes (BA/BSc)
- 34** integrated undergraduate-graduate programmes
- 18** vocational undergraduate programmes
- 158** graduate programmes (MA/MSc)
- 65** doctoral programmes (PhD)
- 171** specialist postgraduate programmes

Students

- Number of students: **77,000**
- 48.5%** of all students in Croatia
- 58%** female
- Students enrolled in the 1st year of study (Ba/BSc):
about **11,500**
- Students enrolled in the 1st year of study (Ma/MSc):
about **6,000**
- Number of BA/BSc degrees: approx. **5,500 per year**
- Number of MA/MSc degrees: approx. **2,300 per year**
- Number of PhDs: approx. **400 per year**

Staff

- 7,500** teaching and administrative staff
(30% administrative staff)

Research

- 41%** of the total annual scientific productivity in Croatia
- 69%** of the total annual scientific productivity of all Croatian universities

INTRODUCING THE UNIVERSITY



UNIVERSITY CONSTITUENT UNITS

FACULTIES AND ART ACADEMIES

The University of Zagreb consists of 30 Faculties, 3 Art Academies, and the University Department for Croatian Studies.

ARTS

Academy of Dramatic Art, www.adu.hr

Academy of Fine Arts, www.alu.hr

Academy of Music, www.muza.hr

BIOMEDICINE

Faculty of Pharmacy and Biochemistry, www.pharma.hr

Faculty of Veterinary Medicine, www.vef.hr

School of Medicine, www.mef.hr

School of Dental Medicine, www.sfzg.hr

BIOTECHNOLOGY

Faculty of Agriculture, www.agr.hr

Faculty of Food Technology and Biotechnology, www.pbf.hr

Faculty of Forestry, www.sumfak.hr

ENGINEERING

Faculty of Architecture – School of Design

www.arhitekt.hr, www.studij dizajna.com

Faculty of Chemical Engineering and Technology,
www.fkit.hr

Faculty of Civil Engineering, www.grad.hr

Faculty of Electrical Engineering and Computing,
www.fer.hr

Faculty of Geodesy, www.geof.hr

Faculty of Geotechnical Engineering (Varaždin),
www.gfv.hr

Faculty of Graphic Arts, www.grf.hr

Faculty of Mechanical Engineering and Naval Architecture,
www.fsb.hr

Faculty of Metallurgy (Sisak), www.simet.hr

Faculty of Mining, Geology, and Petroleum Engineering,
www.rgn.hr

Faculty of Textile Technology, www.ttf.hr

Faculty of Transport and Traffic Sciences, www.fpz.hr

HUMANITIES

Faculty of Philosophy and Religious Studies, www.ffdi.hr

Catholic Faculty of Theology, www.kbf.hr

Faculty of Humanities and Social Sciences, www.ffzg.hr

University Department for Croatian Studies, www.hrstud.hr

NATURAL SCIENCES

Faculty of Science, www.pmf.hr

SOCIAL SCIENCES

Faculty of Education and Rehabilitation Sciences,
www.erf.hr

Faculty of Kinesiology, www.kif.hr

Faculty of Law, www.pravo.hr

Faculty of Organization and Informatics (Varaždin),
www.foi.hr

Faculty of Political Science, www.fpzg.hr

Faculty of Economics and Business, www.efzg.hr

Faculty of Teacher Education, www.ufzg.hr

INTRODUCING THE UNIVERSITY



National and University Library

Ul. Hrvatske bratske zajednice 4

HR-10000 Zagreb, Croatia

Phone: +385 1 616 41 11

Fax: +385 1 616 41 86

E-mail: nsk@nsk.hr

www.nsk.hr

The National and University Library (Nacionalna i sveučilišna knjižnica) functions as an independent organisation. It is the main library for the students of the University of Zagreb and it is located near the city centre. The library includes 2.5 million issues of 3,500 periodical titles, an online database, and other information sources (online, CD-ROM, microfilm, microfiche, and conventional data units). The library may be used by any student possessing a student transcript book ("indeks") and an identity card or passport. The yearly subscription fee is 150.00 HRK (approx. 20 EUR).



INTRODUCING THE UNIVERSITY



University Hospital Centre Zagreb (KBC Zagreb)

The University Hospital Centre in Zagreb (KBC Zagreb) is the largest and most important hospital in Croatia as well as a unique institution regarding many medical procedures, diagnostic methods, and therapeutic procedures, including highly differentiated procedures of top quality. KBC Zagreb has more than 4,700 employees in total, 3,500 of which are medical staff committed to providing medical and nursing services to their patients. The hospital employs 962 physicians and other medical staff with a university degree and 2,560 nurses and medical technicians. There are also 345 persons employed as administrative staff as well as 745 employees in technical assistance. We are very proud to have at present more than 50 referral centres of excellence acknowledged by the Croatian Ministry of Health and Social Welfare. These centres aim at the continuous monitoring and improving of specific areas of the medical profession and science in Croatia. KBC Zagreb actively cooperates with the world's leading hospital institutions, such as Harvard University (USA), University Hospital Eppendorf in Hamburg (Germany), University Hospital Centre Munich in Groshadern and Innenstadt (Germany), etc. Regionally, KBC Zagreb cooperates with the Teaching Hospital in Mostar (Bosnia and Herzegovina), University Hospital Centre Kosovo (Kosovo), etc.



INTRODUCING THE UNIVERSITY



Centre for Advanced Academic Studies (CAAS) Dubrovnik

University of Zagreb

Centre for Advanced Academic Studies

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<http://www.caas.unizg.hr>

CAAS

CAAS is a unit of the University of Zagreb, located in the City of Dubrovnik, that conducts multidisciplinary scientific programmes such as:

- Postgraduate courses;
- International interdisciplinary workshops;
- Scientific conferences and seminars;
- Summer schools.

CAAS offers the following working facilities and equipment:

- a conference hall with equipment for simultaneous interpreting, presentations, a sound system, and the possibility of audio recording;
- several lecture rooms with supporting technical devices and assistance (laptop and projector for presentations, projection screen, and flip chart);
- a library, a computer room, a coffee shop, and wireless internet.

CAAS' students can be accommodated in the CAAS Residence Hall (dormitory) located on the third floor. It consists of 40 single or double rooms (each with a bathroom, air conditioning, and wireless internet).

INTRODUCING THE UNIVERSITY



Confucius Institute of the University of Zagreb

The Confucius Institute of the University of Zagreb is a university educational centre established to promote Chinese language and culture and to strengthen the economic ties between the Republic of Croatia and the People's Republic of China. Through the establishment of the Confucius Institute of the University of Zagreb, Croatia has made an important step in strengthening cultural and educational cooperation with the PRC, and Zagreb joined the regional group of institutes together with Ljubljana, Vienna, and Budapest. In selecting the Shanghai Institute for International Trade as a partner and with the incorporation of the Croatian Chamber of Commerce in the Academic and Expert Council, the Institute has clearly positioned itself as one of the top five European business institutes together with those in London, Copenhagen, Ljubljana, and Athens.

The Shanghai Institute for International Trade, the National Bureau for the Promotion of the Chinese Language of the People's Republic of China (Hanban), the Croatian Chamber of Commerce, and the City of Zagreb work together as strategic partners of the Institute to familiarise the general public of Croatia with Chinese language and culture, educate and inform the Croatian and Chinese business communities about the ways and opportunities of doing business in China and Croatia, as well as to further improve relations between the two countries.

Mission: To strengthen educational cooperation between the People's Republic of China and the Republic of Croatia, together with the promotion of Chinese language and culture, as well as encouraging business partnerships between the two countries.

The main tasks of the Institute:

- familiarising the Croatian general public with Chinese language and culture,
- teaching Chinese in elementary and secondary schools, in higher education institutions, and as a part of lifelong learning,
- educating and informing the Croatian business community about the ways and opportunities of doing business with the People's Republic of China,
- educating and informing the Chinese business community about the ways and opportunities of doing business with the Republic of Croatia,
- assisting in the establishment of an independent, full university curriculum of the study of sinology at the University of Zagreb,
- educating the Chinese citizens who live in the Republic of Croatia about Croatian language, culture, and the economic, political, and legal system,
- participating actively in the network of Confucius institutes at the international level.

Our vision for the Institute:

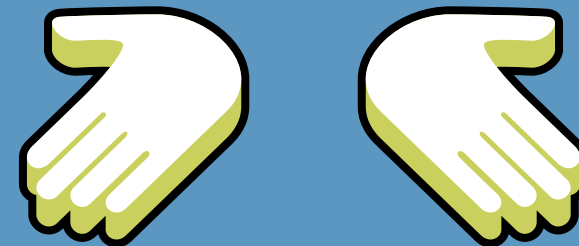
To become the primary source of knowledge about China in the Republic of Croatia together with the Department of Sinology at the Faculty of Social Sciences and Humanities in Zagreb.

Contact:

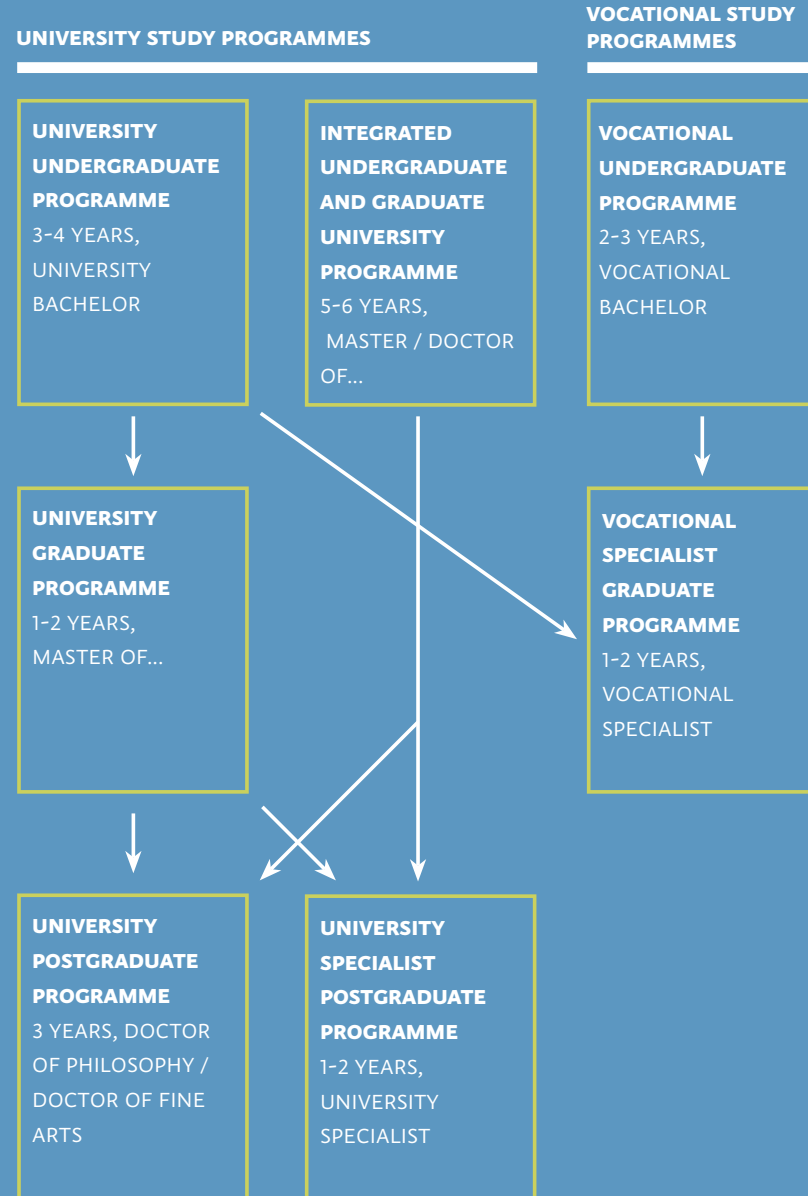
The Confucius Institute of the University of Zagreb is located on the second floor of the Student Centre, Savska Street 25.

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Web: www.ki.unizg.hr



STUDYING AT THE UNIVERSITY OF ZAGREB



STUDY PROGRAMMES

In Croatia, the university curriculum is based on the European model. It consists of 5 years of study divided into 2 cycles: 3 years to complete a bachelor's degree (180 ECTS credits) and (in most cases) 2 more years for a master's degree (120 ECTS credits). An exception from the general rule are 6-year programmes in biomedicine: general medicine, veterinary medicine, and pharmacy.

University undergraduate programmes – the first cycle (*preddiplomski sveučilišni studij*) normally takes three years during which students are required to attain 180 ECTS credits. A minority of undergraduate university programmes in Croatia are offered as four-year programmes during which students are required to attain 240 ECTS credits. Upon completion, students are awarded a diploma (*svjedodžba*) and the academic degree of University Bachelor (*sveučilišni prvostupnik*) with an indication of the field of study. Students graduating in technical sciences receive the academic degree of University Bachelor in Engineering (*sveučilišni prvostupnik inženjer*) with an indication of the field of study. Students holding a first-cycle university degree can apply for admission to university graduate programmes, vocational specialist graduate programmes, or enter the workforce.

University graduate programmes – the second cycle (*diplomski sveučilišni studij*) normally takes two years during which students are required to attain 120 ECTS credits. A minority of graduate programmes in Croatia are offered as one-year programmes during which students are required to attain 60 ECTS credits. The total number of credits attained in the first- and second-cycle programmes must be at least 300. Upon completion, students are awarded a *diploma* and the academic degree of Master (*magistar struke*) with an indication of the field of study. Students graduating in technical sciences receive the academic degree of Master in Engineering (*magistar inženjer*) with an indication of the field of study. Students holding a second-cycle university degree can continue their studies in university postgraduate programmes or enter the workforce.

Integrated undergraduate and graduate university programmes – the first and second cycles (*integrirani preddiplomski i diplomski sveučilišni studij*) normally take five or six years in total, during which students are required to attain 300 or 360 ECTS credits, respectively.

STUDYING AT THE UNIVERSITY OF ZAGREB



Upon completion, students are awarded a *diploma* and the academic degree of Master (*magistar struke*) with an indication of the field of study. Upon completion of the integrated first- and second-cycle programmes in medicine, dentistry, and veterinary medicine, students receive the academic degree of Doctor (*doktor struke*) with an indication of the field of study (e.g., Doctor of Medicine). Students with this degree can continue their studies in university postgraduate programmes or enter the workforce.

University postgraduate programmes – the third cycle (*poslijediplomski sveučilišni studij*) normally takes three years. Upon completion, students are awarded a *diploma* and the academic degree of Doctor of Philosophy (or Doctor scientiarum) or Doctor of Fine Art (*doktor znanosti* or *doktor umjetnosti*) with an indication of the academic field or art form.

University specialist postgraduate programmes (*poslijediplomski sveučilišni specijalistički studij*) normally take one to two years. Upon completion, students receive a *diploma* and the academic degree of University Specialist (*sveučilišni specijalist*) with an indication of the field of study.

STUDYING AT THE UNIVERSITY OF ZAGREB



Language at the University of Zagreb

You can get a lot more out of your stay in Croatia if you know the local language and social codes. Croatian is the language of the environment in which you are going to live and study and will be an important part of your life in Croatia.

Most lectures and seminars at the University of Zagreb are held in Croatian, and international students that decide to take them need to be sufficiently proficient in Croatian in order to be able to participate and successfully complete them. There are several opportunities to learn Croatian before and during your study period in Zagreb.

HiT – E-learning course of Croatian as a second and foreign language

The University of Zagreb, the Croatian Heritage Foundation, and the University Computing Centre offer an e-learning course of Croatian at the beginner level. The course is aimed at people with no previous knowledge of Croatian or with very basic knowledge of the language.

The course takes the form of distance learning, more specifically, e-learning through a learning management system (LMS) and also through 24 teaching hours with experienced language instructors (native speakers) over Skype or Webinar. The academic fee is €500.

University of Zagreb

Croatian e-learning course

E-mail: ecroatian@gmail.com

<http://www.unizg.hr/homepage/learn-croatian/e-learning-course-of-croatian/>

STUDYING AT THE UNIVERSITY OF ZAGREB



Croaticum – The Centre for Croatian as a Foreign and Second Language

University of Zagreb

Faculty of Humanities and Social Sciences

Croaticum – The Centre for Croatian as a Foreign and Second Language

Ivana Lučića 3

HR-10 000 Zagreb, Croatia

Phone: +385 1 6120-068

Fax: +385 1 6120-252

E-mail: croaticum@ffzg.hr

<http://croaticum.ffzg.unizg.hr/>

The Centre offers semester-long and monthly courses throughout the academic year to students who wish to learn Croatian during their studies at the University of Zagreb. The semester-long courses include language exercises at the Department for Standard Croatian Language at three levels of language proficiency. All three levels can be compared to CEFR (Common European Framework of Reference for Languages): Beginner's to B1, Intermediate to B2, and Advanced to C1. Each year, Croaticum also organises its Little Summer School of Croatian Language, Culture, and Civilisation, lasting four weeks in July. For details and prices, please contact the Centre directly.

University School of Croatian Language and Culture

University School of Croatian Language and Culture

E-mail: croatianlang@unizg.hr

Trg Republike Hrvatske 14

10000 Zagreb, Croatia

Phone: (+385 1) 46 98 103

Fax: (+385 1) 46 98 132

<http://www.unizg.hr/homepage/learn-croatian/university-school-of-croatian-language-and-culture/>

Croatian Heritage Foundation

Department of Education, Science, and Sport

E-mail: lada@matis.hr

Trg S. Radića 3

10000 Zagreb, Croatia

Phone: (+385 1) 61 15 116

Fax: (+385 1) 61 11 522

www.matis.hr

The University of Zagreb, in co-operation with the Croatian Heritage Foundation, has been organising the University School of Croatian Language and Culture since 1990. The University School is open to students and professionals of all levels of Croatian language proficiency, including those with no prior language training.

The Summer School, a four-week summer programme in Zagreb (June-July), offers an intensive course on Croatian language and culture. In-class instruction in Croatian language skills and grammar, scheduled Mondays to Fridays, include 5-6 hours per day. Participants receive a total amount of 110 teaching hours (95+15 optional). Culture classes include lectures, cultural excursions, and field trips. When they pass the final exam(s), the participants can obtain 8 ECTS credits for Croatian language and 1 ECTS credit for Croatian culture.

FORMALITIES

Application Procedure for Exchange Students

An exchange student coming to the University of Zagreb needs to be nominated by their home university and has to submit the following documents:

- **Online Application Form**
- Curriculum Vitae (in English or Croatian)
- Learning Agreement – needs to be signed by the home university co-ordinator. (Note! The Learning Agreement is a preliminary plan and changes are possible.) It is strongly advised not to choose too widely divergent courses in the Learning Agreement.
- Grade Transcript and Certificate of Enrolment
- Proof of level B2 English language proficiency (only for students taking courses in English): a certificate from your home university, a language school, etc.

Make sure to discuss the courses you intend to take at the University of Zagreb with your home university coordinator. You can also get in touch with your UNIZG coordinator to check whether you can actually take the courses you chose.

The list of ECTS Coordinators at UNIZG can be found [here](#). After completing the online Application Form, you must print it, have it signed by you and your home university coordinator, and send it to our office:

International Relations Office
University of Zagreb
Incoming mobility
Trg Republike Hrvatske 14
HR-10000 Zagreb, Croatia

APPLICATION DEADLINES

The deadlines for receiving your application documents are:

- 10th of May for the winter/1st semester or entire academic year
- 10th of November for the summer/2nd semester

IMPORTANT: it will not be possible to complete the online Application Form after the deadline.

Admission Requirements and Tuition Fees for International Degree Students

Admission to all university study programmes is restricted, i.e., the number of available places is subject to an annual decision of the University Senate. All students, including foreign citizens that want to study at the University of Zagreb, need to have completed a corresponding secondary school and have their diploma or graduation exam recognised. For more detailed information on the admission procedure, prospective applicants are advised to inquire at the faculty/academy of the University of Zagreb in which they wish to enrol.

MINIMUM REQUIREMENTS

University undergraduate programme: the completion of a four-year secondary school.

University graduate programme: the completion of a university undergraduate programme. Students with a higher education vocational degree can be allowed to enrol in university graduate programmes under specially defined requirements.

University postgraduate programme: the completion of a university graduate programme.

Tuition Fees and Costs

The tuition fee for a study programme is determined by the Senate of the University of Zagreb and it depends on the type of the programme. Information about tuition for individual programmes can be obtained from the specific faculty/academy of the University of Zagreb.

Note: The University of Zagreb presently does not offer any financial assistance to foreign citizens. Foreign students must have financial means sufficient for the duration of their stay in Croatia.

Academic Calendar

ACADEMIC YEAR

October 1 to September 30

The university academic year is divided into 2 semesters. Teaching and learning activities occur in the first 4 months of a semester and are followed by a 1-month assessment period.

WINTER SEMESTER

October 1 to February 28/29

Winter examination period (no classes)

February 1 to February 28/29

SUMMER SEMESTER

March 1 to June 30

Summer examination period (no classes)

June 15 to July 15

IMPORTANT: The faculties and academies of the University of Zagreb operate according to different academic calendars and therefore there might be differences (2-3 weeks) regarding the beginning/end of a semester. For exact information, please directly contact the faculty/academy of the University that you will visit or the IRO.

Leave

University activities are suspended on weekends, during the winter / Christmas holidays (December 25 to January 6), and national / public holidays.

January 1	New Year's Day
January 6	Three Kings' Day
	Easter Sunday and Monday
	Corpus Christi
May 1	Labour Day
June 22	Anti-Fascist Struggle Day
June 25	Croatian Statehood Day
August 5	Victory and Homeland Thanksgiving Day
August 15	Assumption of the Virgin Mary
October 8	Independence Day
November 1	All Saints' Day
December 25 and 26	Christmas and St. Stephen's Day

The ECTS System and Student Progress Assessment

ECTS - European Credit Transfer System

The **E**uropean **C**redit **T**ransfer **S**ystem is based on the total amount of work a student has to produce; it does not take only class hours/attendance into account, but also time spent on personal research (whether at home or in libraries) as well as preparing for and taking exams or tests.

1 ECTS credit is equivalent to approximately 30 working/learning hours. Credits are awarded only when the course has been completed and all required examinations have been successfully taken. 60 ECTS credits represent the workload of one year of study and 30 ECTS credits of one semester.

The use of this system makes transfers from foreign institutions easier.

Student Transcript Book – “Indeks”

Upon enrolment students get their own student transcript book – “indeks” in Croatian. It contains basic information on courses taken, grades awarded, and ECTS credits attained. It is useful to have during the last four weeks of the semester, when professors certify attendance of their courses with their signature. When the student passes the exam, the professor writes down the grade and the number of ECTS credits the student got and will sign it one more time.

Examinations and Grading System

Within the same academic year, students cannot take more than three examinations within the same course.

The faculty may decide on special examination modalities for exchange students (Erasmus, Erasmus Mundus, bilateral cooperation agreements, or similar). In this case, the exchange students should get in touch with the involved professor and/or ECTS coordinator at the faculty before the examination period.

The Croatian national grading scale consists of five grades with numerical equivalents:

5 = excellent - “izvrstan” (highest grade)

4 = very good - “vrlo dobar”

3 = good - “dobar”

2 = sufficient - “dovoljan” (minimum passing grade)

1 = fail - “nedovoljan” (is not written in the “indeks”)



STUDENT SERVICES



STUDENT ACCOMMODATION

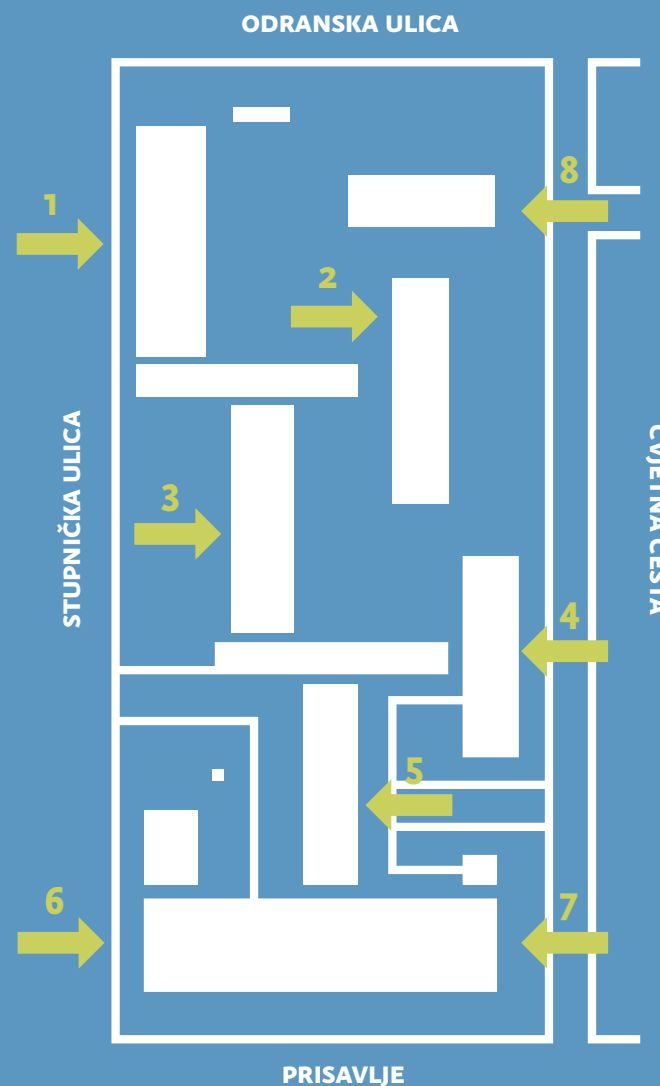
STUDENT RESIDENCE HALLS

Exchange students studying at the University of Zagreb can apply for a place in a student hall of residence. The University of Zagreb has three residence halls available to exchange students.

The application for accommodation in the residence halls is done through the following site: <http://www.unizg.hr/home-page/international-exchange/exchange-students/how-to-apply/>.

ABOUT THE STUDENT RESIDENCE HALL “CVJETNO NASELJE”

The Student Residence Hall “Cvjetno naselje” is the second largest residence hall in Zagreb. It was renovated in 2015. It has more than 1700 beds and it consists of 8 buildings, a student restaurant, as well as a coffee and pastry shop. Some of the University of Zagreb faculties are within walking distance from the Residence Hall: the Faculty of Humanities and Social Sciences, the Faculty of Electrical Engineering and Computing, and the Faculty of Mechanical Engineering and Naval Architecture (10-15 minutes on foot).



Scheme: Student Residence Hall “Cvjetno naselje”

All rooms in the residence hall are twin-bed rooms, i.e., shared with a roommate (there is no option to be in a single-bed room). The rooms have a small refrigerator and bathroom. There is a shared kitchen on almost every floor. You need to bring your own dishes if you wish to cook.

The monthly rate is 675.00 HRK (89.00 EUR), payable only in cash and in the Croatian currency kuna/HRK. The monthly rent is to be paid by the end of the current month for the next month.

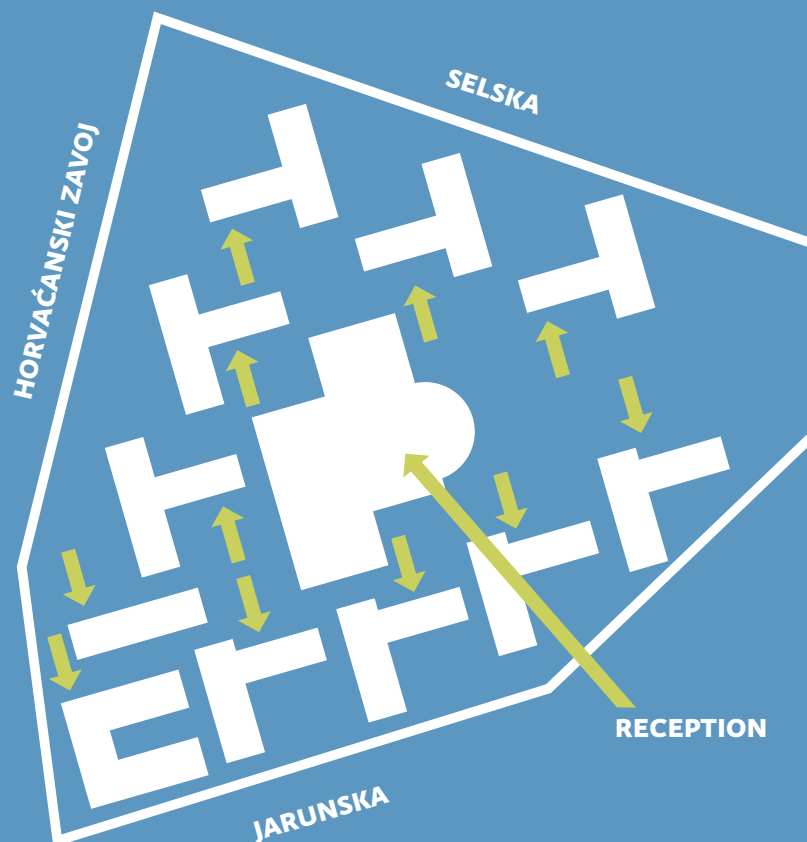
STUDENT SERVICES



HOW TO REACH THE STUDENT RESIDENCE HALL

“CVJETNO NASELJE”

- **FROM “PLESO” AIRPORT TO THE CITY:** Croatia Airlines runs a shuttle service from Pleso International to the main Zagreb bus station which leaves roughly every half an hour from outside the international arrivals terminal and costs 30 HRK/person (approx. €4). You can also catch a taxi in front of the international arrivals terminal. A trip into the city should cost no more than 130 HRK (approx. €18), the starting fee being 9.90 HRK, followed by around 6 HRK per kilometre, and no additional charge for luggage.
- **FROM THE BUS STATION** (*Autobusni kolodvor*): At the tram stop in front of the station, board tram **Number 5** headed towards **PREČKO**. Get off at the tram stop called **VJESNIK**. In front of you will be Odranska Street. Cross the street, go straight ahead, and you will find the student residence hall on your right.
- **FROM THE RAILWAY STATION** (*Glavni kolodvor*): At the tram stop in front of the station, board tram **Number 4** headed towards **SAVSKI MOST** and get off at the tram stop called **VJESNIK**. In front of you will be Odranska Street. Cross the street, go straight ahead, and you will find the student residence hall on your right.



Scheme: Student Residence Hall “Stjepan Radić”

You can buy tram tickets at newsstands: a one-way ticket costs 10 HRK (approx. €1.30). There is also the option of buying a one-way ticket that may be used for a travel duration of a maximum of 30 minutes, and it costs 4 HRK (approx. half a euro).

ABOUT THE STUDENT RESIDENCE HALL “STJEPAN RADIĆ”

With more than 4000 beds, the Student Residence Hall „Stjepan Radić“ is the largest of its kind in Zagreb. Students popularly call it “Sava” because it is close to the banks of the Sava River (ideal for all sports fans who want to go jogging, ride a bike, etc.). The residence hall consists of 12 buildings, a student restaurant, pizzeria, coffee and pastry shop, grocery shop, post office, club, etc.

All exchange students are accommodated in the buildings number 11 and 12, built and opened in 2011.

All rooms are twin-bed rooms, i.e., shared with a roommate (there is not an option to be in a single-bed room), and two rooms share a kitchen and a bathroom. The kitchens have a refrigerator. You have to bring your own dishes if you wish to cook.

The monthly rate is 850.00 HRK (110.00 EUR), payable only in cash and in the Croatian currency kuna/HRK. The monthly rent is to be paid by the end of the current month for the next month.

HOW TO REACH THE STUDENT RESIDENCE HALL

“STJEPAN RADIĆ”

- **FROM “PLESO” AIRPORT TO THE CITY:** Croatia Airlines runs a shuttle service from Pleso International to the main Zagreb bus station which leaves roughly every half an hour from outside the international arrivals terminal and costs 30 HRK/person (approx. €4). You can also catch a taxi in front of the international arrivals terminal. A trip into the city should cost no more than 130 HRK (approx. €18), the starting fee being 9.90 HRK, followed by around 6 HRK per kilometre, and no additional charge for luggage.
- **FROM THE BUS STATION** (*Autobusni kolodvor*): At the tram stop in front of the bus station, board tram **Number 5** headed towards **PREČKO**. Get off at the tram stop called the same as the student residence hall, “**STUD. DOM. S. RADIĆ**”. In front of you, when you cross the street, looking south, will be the student residence hall.
- **FROM THE RAILWAY STATION** (*Glavni kolodvor*): At the tram stop in front of the station, board tram **Number 4** headed towards **SAVSKI MOST** and get off at the end station called **SAVSKI MOST**. When you leave the end station, you need to cross a big crossing towards the west and the student residence hall will be ahead of you. You can buy tram tickets at newsstands: a one-way ticket costs 10 HRK (approx. €1.30). There is also the option of buying

a one-way ticket that may be used for a travel duration of a maximum of 30 minutes, and it costs 4 HRK (approx. half a euro).

STUDENT SERVICES



ABOUT THE STUDENT RESIDENCE HALL “DR. ANTE STARČEVIĆ”

The Student Residence Hall “Dr. Ante Starčević” is the third largest residence hall in Zagreb. It has more than 1200 beds and it consists of 3 buildings and a coffee and pastry shop. Some of the University of Zagreb faculties are within walking distance from the Residence Hall: the Faculty of Humanities and Social Sciences, the Faculty of Teacher Education, the Faculty of Electrical Engineering and Computing, and the Faculty of Mechanical Engineering and Naval Architecture (10-15 minutes on foot).

All rooms in the residence hall are twin-bed rooms, i.e., shared with a roommate (there is no option to be alone in a single-bed room). The rooms have a small refrigerator but no kitchen. There is a kitchenette on every floor. You need to bring your own dishes if you wish to cook. The bathroom is shared with the next room.

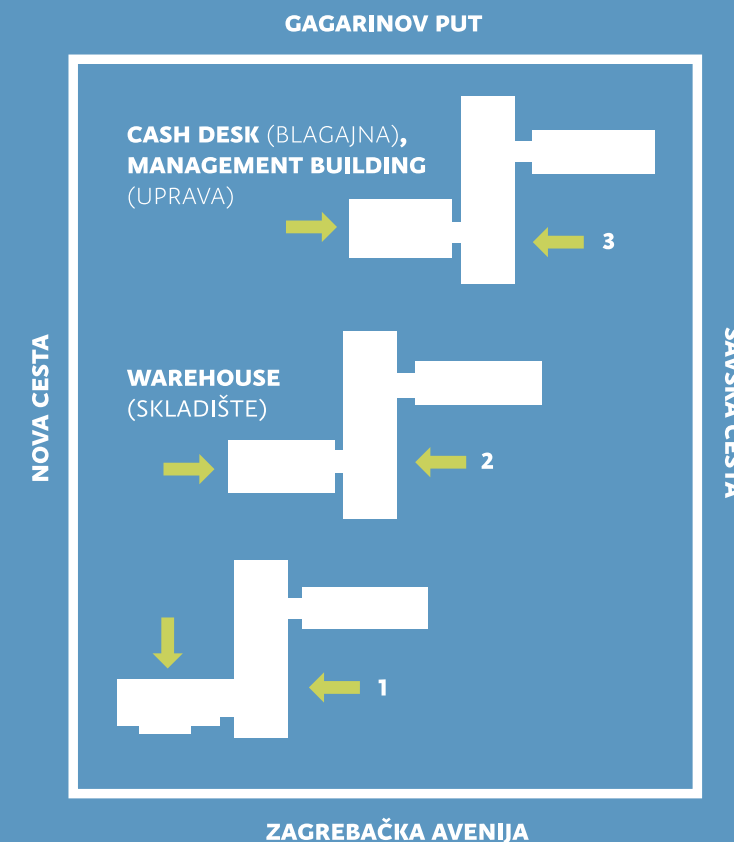
The monthly rate is 500.00 HRK (approx. 66.00 EUR), payable only in cash and in the Croatian currency kuna/HRK. The monthly rent is to be paid by the end of the current month for the next month.

HOW TO REACH THE STUDENT RESIDENCE HALL

“DR. ANTE STARČEVIĆ”

- **FROM “PLESO” AIRPORT TO THE CITY:** Croatia Airlines runs a shuttle service from Pleso International to the main Zagreb bus station which leaves roughly every half an hour from outside the international arrivals terminal and costs 30 HRK/person (approx. €4). You can also catch a taxi in front of the international arrivals terminal. A trip into the city should cost around 180 HRK (approx. €25), the starting fee being 9.90 HRK, followed by around 6 HRK per kilometre, and no additional charge for luggage.
- **FROM THE BUS STATION** (*Autobusni kolodvor*): At the tram stop in front of the station, board tram **Number 5** headed towards **PREČKO**. Get off at the tram stop called **VJESNIK**. Turn back to the crossroads. The first street on the left is “Zagrebačka avenija”. Turn left and go straight ahead (for about 50 m), and you will find the student residence hall to your right.
- **FROM THE RAILWAY STATION** (*Glavni kolodvor*): At the tram stop in front of the station, board the tram **Number 4** headed towards **SAVSKI MOST** and get off at the tram stop called **VJESNIK**. Turn back to the crossroads. The first street on the left is “Zagrebačka avenija”. Turn left and go straight ahead (for about 50 m), and you will find the student residence hall to your right.

- You can buy tram tickets at newsstands: a one-way ticket costs 10 HRK (approx. €1.30). There is also the option of buying a one-way ticket that may be used for a travel duration of a maximum of 30 minutes, and it costs 4 HRK (approx. half a euro).



STUDENT SERVICES



PRIVATE ACCOMMODATION

Students who do not wish to live in student residence halls must look for alternatives such as private rental accommodation.

Monthly rates vary greatly depending on location, room size, facilities, etc. Overhead expenses are sometimes included in the price and sometimes paid by the tenant. Payment is usually expected at the beginning of the month, and some landlords request payment for several months in advance.

International students will have to organise accommodation on their own, i.e., look for private rental accommodation.

The best way to do this is to search for different offers on the following websites. Some of the sites are only in Croatian, but they usually have photos of apartments and contact e-mail addresses so one may send an inquiry:

1. homeinzagreb.com
2. vertigo-nekretnine.hr
3. zagrebwest.hr
4. rentinzagreb.com
5. centarnekretnina.net
6. erasmusu.com
7. realitica.com
8. en.nekretnineadriatic.com
9. airbnb.com
10. gohome.hr
11. nekretnine.net
12. njuskalo.hr

Student Restaurants and Cafeterias

Student Centre Zagreb
Savska cesta 25
HR-10000 Zagreb, Croatia
Phone: +385 1 459 35 55
Fax: +385 1 483 45 10
www.sczg.hr

Meals, coffee, refreshments, and cakes at affordable prices are served in student restaurants and cafeterias run by the Student Centre of the University of Zagreb. Services and offers may vary at the 20+ restaurants at various locations in the city, usually within the faculties of the University. The largest student restaurant is located at the Student Centre (Savska 25).

Erasmus students studying at the University of Zagreb will be entitled to a student card, the so-called “x-ica”. The card enables you to have subsidised meals in student restaurants, so-called “mensas”, dispersed all over the city at faculties and student residence halls. The other categories of exchange students will have to pay the full price for meals at student restaurants; a menu will cost you approx. 40 HRK.



IT Services and Facilities

University Computing Centre
Josipa Marohnica 5
10000 Zagreb
Phone: +385 1 616 55 55
Fax: +385 1 616 55 59
E-mail: office@srce.hr
www.srce.hr

The University Computing Centre (SRCE) gives technical, consulting, and educational support to the members of the academic and research community in using ICT and acts as the computing centre of the University of Zagreb. Students can choose from a wide range of ICT courses and workshops for a subsidised price.

At every faculty/academy of the University, there are computers that can be used by students free of charge. To use the computers, a user account is needed. You can obtain it at the faculty/academy by filling out a Carnet form or through the Eduroam services.

The Eduroam (EDUCation ROAMing) service enables international students and professors to access the Internet at the institutions which are a part of the Eduroam system. Croatia is an active member of the Eduroam community through the project AAI@EduHr. This enables our guests from foreign institutions to easily access the Internet. Depending on location, wired and wireless access is possible.

In order to access the Internet, the user needs to have an electronic identity (username and password) provided by his/her home institution. If you are a guest at our University, before arriving to Zagreb you should check with your home institution if you have an electronic identity which can be used to connect to the Internet in the Eduroam system. It is important to note that the electronic identity can be provided only by the user's home institution.

In order to check if you can use the Eduroam service in Zagreb, please contact the administrator at your home institution. You can find some additional information at www.eduroam.org.

If the software is properly configured, connection to the Internet is instant. Connection instructions are available at: <http://www.unizg.hr/index.php?id=845>.

Students' Health

Make sure to have valid health insurance during your study period in Zagreb.

If you have EU citizenship, you should have a European Health Insurance Card. You may also have an international health insurance policy, in which case you will need to pay for any examination when you visit a doctor and afterwards you can be refunded by your insurance company for the medical costs that you incurred.

STUDENT SERVICES



These are the doctors you can contact in case you have health issues:

MULTIDISCIPLINARY COUNSELLING SERVICE

School of Medicine Centre for Health Activity

PHYSICIANS:

Vera Musil, MD, PhD

Dragan Soldo, MD

Tea Vukušić Rukavina, MD, PhD

Danko Relić, MD

NURSE:

Martina Sokač-Grgec, bacc. med. techn.

ADDRESS: Šalata 4 (ground floor, left), 10 000 Zagreb

WORKING HOURS:

(Monday - Friday):

Even dates — afternoon: 1:00 p.m.-7:00 p.m.

Odd dates — morning: 7:00 a.m.-1:00 p.m.

Phone (during working hours): 01 4590 297

Appointment booking: studamb@mef.hr

Requirements for medical consultation: a vaccination card and relevant medical documentation.

DENTAL MEDICINE

Danijela Klobučar

ADDRESS: Martićeva 63 a

Phone: 01 4604 121

WORKING HOURS:

Even dates — morning: 7:00 a.m.-1:30 p.m.

Odd dates — afternoon: 1:00 p.m. — 7:30 p.m.

EMERGENCY MEDICAL ASSISTANCE INSTITUTE

If it is a weekend / bank holiday, you should go to the EMERGENCY MEDICAL ASSISTANCE INSTITUTE located in Heinzelova 88. This hospital receives accident victims and patients with sudden, serious illnesses 24 hours a day.

In emergencies for which an ambulance is needed, dial 112!

112 is the emergency number for fire, ambulance, and police. You will be asked to explain what has happened, where it has happened, and from which number you are calling.

Sport Services

All international students who want to take part in sports activities can do so by joining regular sports courses that are obligatory for all regular students of the University in the first four semesters.

The types of sport and activities range from aerobics to yoga and from fitness to ball sports, including even outdoor exercises. Contact the sports teacher at your faculty/academy and start keeping yourself fit!

Students with Disabilities

Student Counselling and Support Centre

University of Zagreb

Student Counselling and Support Services

Trg Republike Hrvatske 14

HR-10000 Zagreb

Phone: +385 1 45 64 210

Fax: +385 1 45 64 208

E-mail: csps@unizg.hr

Attending university presents an experience that directs and trains an individual in his area of interest while encouraging him to develop his/her full potential. Alongside carrying out academic commitments, it also provides an opportunity to master communication, presentation, organisational, and life skills that help a person build a satisfying and fulfilling life and career.

In addition to encompassing a wide range of interesting facts and novelties, attending the faculty of one's choice presents an opportunity to deal with new and multiple challenges. Some of these challenges are difficulties in adjusting to the new environment, concerns about the selection of study courses, under-developed learning strategies as well as dealing with personal problems and the development of psychological disorders (anxiety, depression symptoms, etc.).

In order to provide support in the development and improvement of students' academic and career-life skills, the University of Zagreb established the Student Counselling and Support Centre. The Centre started its work in the academic year 2013/2014, and its activities and services are available to students of all faculties and academies of the University of Zagreb.

The Centre organises various forms of activities within the following areas:

- counselling related to academic and personal problems (psychological counselling),
- career counselling,
- academic and life skills development (such as communication, social, and stress-coping skills, as well as learning strategies and time management skills).

These activities are conducted through:

- individual counselling,
- group counselling,
- educational workshops and lectures,
- academic skills workshops,
- career-life skills workshops,
- development of educational and self-help materials.

Experts within the Centre can also assist in finding other support services with respect to the needs and potential difficulties of the students.

Office for Students with Disabilities

The University of Zagreb is determined to ensure accessibility and quality of higher education for all students. The Office for Students with Disabilities is part of the University's Student Counselling and Support Centre and offers assistive technology and additional support and advice to all students with various types of disabilities.

The Office is intended for all students who, due to an illness or disability, experience difficulties in conducting everyday academic activities (students with impaired sight or hearing, motor disabilities, chronic illnesses, mental disabilities and illnesses, specific learning difficulties such as dyslexia, dysgraphia, and ADHD, and other health issues and impairments that might affect the course of their education).

STUDENT SERVICES



Important roles at the Office are played by:

- Coordinators for students with disabilities – teachers appointed at each of the University's constituent units (faculties/academies) who are contact persons that students can turn to regarding their right to have courses or exams adjusted to their needs, and regarding any other issues related to students with disabilities.
- Coordination for students with disabilities – student representatives appointed at each of the University's constituent units who are tasked with putting forward student needs, proposing activities, and evaluating actions that have been implemented.

The Student Counselling and Support Centre's experts will be happy to assist you in finding other support services with respect to your needs and possible difficulties.

Feel free to contact us without hesitation in order to successfully face academic and life challenges with new skills and knowledge!

STUDENT ORGANISATIONS

Student Union (“Studentski zbor”)

Studentski Zbor Sveučilišta u Zagrebu, Savska cesta 25

HR-10000 Zagreb, Croatia

Phone: +385 1 4593 665

Fax: +385 1 4593 668

E-mail: szbor@szzg.hr

<http://www.szzg.hr/>

The Student Union, whose members are all students of the University of Zagreb, takes care of activities and issues of general importance for students, especially those related to the curriculum, issues concerning student life, sports activities, culture, and entertainment.

The Student Union elects student representatives to the Senate, Faculty Councils, and Professional Department Councils.

Erasmus Student Network Zagreb

The Erasmus Student Network Zagreb is a non-profit student organisation based on the principle ‘student helping student’. The mission is to help international students in Zagreb by providing information and organising various sports, cultural, educational, and entertainment events to make them feel at home. For all information, you can contact the Network at info@esnzagreb.org, visit the FB page Zagreb Exchange Committee (ZEC), or add Esn Zagreb as a friend.

STUDENT SERVICES



International Student Organisations

Students from different fields of study, departments, with special interests, etc. have numerous – from local to world-wide – associations and organisations. Some of the most popular ones are:

AIESEC - Croatia
National Association of Economics Students
www.aiesec.org/croatia

BEST Zagreb
Board of European Students of Technology
www.best.hr

CromSIC - Croatia

Croatian Medical Students' International Committee
www.cromsic.hr

EASA - Croatia
European Architecture Student Assembly - Croatia
www.easa.tk

EGEA - Croatia

European Geography Association for Students and Young Geographers
<http://www.egea.eu/entity/Zagreb>

ELSA - Croatia
The European Law Students' Association
www.elsa-zagreb.hr

IAAS - Croatia
International Association of Students in Agricultural and Related Sciences
<http://www.iaasworld.org/>

I.A.E.S.T.E - Croatia
The International Association for the Exchange of Students for Technical Experience
www.iaeste.hr

IVSA - Croatia
International Veterinary Students' Association
www.ivsa.hr

PREPARATIONS TO LIVE AND STUDY IN ZAGREB



PREPARATIONS TO LIVE AND STUDY IN ZAGREB



Estimated Monthly Living Expenses

To meet everyday living expenses, a single student should have approximately 500 EUR at his/her disposal. The expenses will vary according to individual needs and the ability to budget and manage finances. In particular, if you want to travel a lot and take full advantage of the available cultural and social opportunities, expenses will be higher. The estimates below are, therefore, only a general guide.

Food	1000 HRK/month
Rented room and utilities (water, electricity, heating, and phone)	1500 HRK/month
Transportation	120 HRK/month
Books	400 HRK/month
Miscellaneous	800 HRK/month
TOTAL	3820 HRK/month (approx. 530 EUR)

Health Insurance

All exchange students must have health insurance during their stay in Croatia.

1. All EU/EEA students need to bring their European health insurance card that must be valid during the entire period spent in Croatia.
2. All non-EU/EEA exchange students are required to take out a travel medical insurance that is valid during the entire period spent in Croatia. The ensured cover must be at least 30,000 EUR and include repatriation for medical reasons, urgent medical care, and/or emergency treatment in a hospital. The student will need to submit proof of medical insurance upon arrival to Zagreb, Croatia when applying for the first temporary permit.
3. Students coming from Bosnia and Herzegovina, Montenegro, and Serbia that have health insurance with their national health insurance provider in the home country may take out a proof of health insurance from the home country (the so-called “bolesnički list”) and exchange it for an insurance policy from the Croatian national health insurance provider. Upon arrival to Zagreb, students will report to the Croatian Health Insurance Fund (“Hrvatski zavod za zdravstveno osiguranje” – HZZO) and submit the so-called “bolesnički list” at the address Branimirova 37, “Odjel za međunarodnu suradnju”/ Department for International Cooperation. The HZZO

will issue a document that enables exchange students to use the health services within the Croatian health system. The document is issued without additional charges.

Visa and Temporary Residence Permit

EU/EEA citizens can enter Croatia with just a valid ID card (or passport) and then need to register at the Central Police Station (Petrinjska Street No. 30) if staying for more than 3 months to regulate the residence permit.

Citizens of the USA, Australia, Canada, etc. (for full list see the Ministry of Foreign and European Affairs website) can enter Croatia with a valid passport and then apply for the residence permit in Zagreb. Check with the Croatian embassy in your country of residence which documentation you will need for your application in Zagreb and make sure you take it along when coming to Zagreb.

NON-EU/EEA citizens coming from a country that has a visa-regime with the Republic of Croatia need to apply for a visa via the Croatian embassy in their home country before departing for Croatia.

The list of countries whose nationals need a visa to enter Croatia can be found at the website of the Ministry of Foreign and European Affairs.

PREPARATIONS TO LIVE AND STUDY IN ZAGREB



Visas CANNOT be applied for or extended in Croatia! Please contact the Croatian embassy in your country of residence for more information. You will receive an acceptance letter that covers some of the documentation needed for your visa application as soon as your complete application has been approved by the faculty/academy of the University of Zagreb that will host you.

IMPORTANT: Please bear in mind that the visa application process might take up to several weeks or even months so do try to file your application as soon as possible.

You might need the original copy of your “Letter of Acceptance” for your visa application. If so, please let us know as early as possible so that we can send it to you via mail in time. Please also provide a shipping address.

COST OF THE PERMIT (administrative fee): EU citizens do not have to pay the administration fee. NON-EU citizens need to pay a fee of 500 HRK or 740 HRK, depending on the mobility programme.

IMPORTANT: All documents need to be translated into Croatian and certified by a public notary (for example, Lingua-soft, Frankopanska 5A, Phone: + 385 1 4830 401, e-mail: lingua-soft@lingua-soft.hr).

[Ministry of Foreign and European Affairs](#)

EU/SWISS CITIZENS

Mobility periods longer than 90 days

EU citizens who plan to study in Croatia for more than 90 days are obliged to apply for the approval of temporary stay for the purpose of studies (“dozvola boravka”). You should submit your application for the issuance of the residence card within 90 days of your arrival in Croatia at the Foreigners’ Office, Central Police Station (“Odsjek za strance, Policijska uprava zagrebačka”) in Petrinjska ulica 30, HR-10000 Zagreb. WORKING HOURS: 8:00 a.m. – 3:30 p.m.

Mobility periods shorter than 90 days

EU citizens are not obliged to apply for the approval of temporary stay or to register their address if they are staying in Croatia shorter than 90 days.

NON-EU CITIZENS

Mobility periods longer than 90 days

Non-EU citizens staying in Croatia for more than 90 days are obliged to apply for the approval of temporary stay for the purpose of studies (“dozvola boravka”) within 48 hours of their arrival.

To apply for the permit, you will need to submit the following documents at the Foreigners’ Office, Central Police Station (“Odsjek za strance, Policijska uprava zagrebačka”) in Petrinjska ulica 30, HR-10000 Zagreb, WORKING HOURS: 8:00 a.m. – 3:30 p.m.

1. **Form 1b (EU citizens)**
2. Form 1a (NON-EU citizens)
3. Acceptance letter (in Croatian) from UNIZG stating the study purpose of your stay
4. 1 photo in colour (35x45 mm)
5. Proof of sufficient means of subsistence (bank account statement, scholarship confirmation, or similar; only for the scholars of the University of Zagreb - invitation letter stating the scholarship amount) – 800 HRK for EU citizens (approx. 110 EUR min./month), 1000 HRK for NON-EU citizens (approx. 150 EUR min./month)
6. Proof of secured accommodation
 - if staying in a student residence hall, you are automatically registered in the police system (no additional documents are required of you)
 - in case of private accommodation, a rental contract and proof of ownership (“vlasnički list”) not older than 6 months are required
7. Proof of health insurance
8. Original copy and photocopy of the passport or the identity card

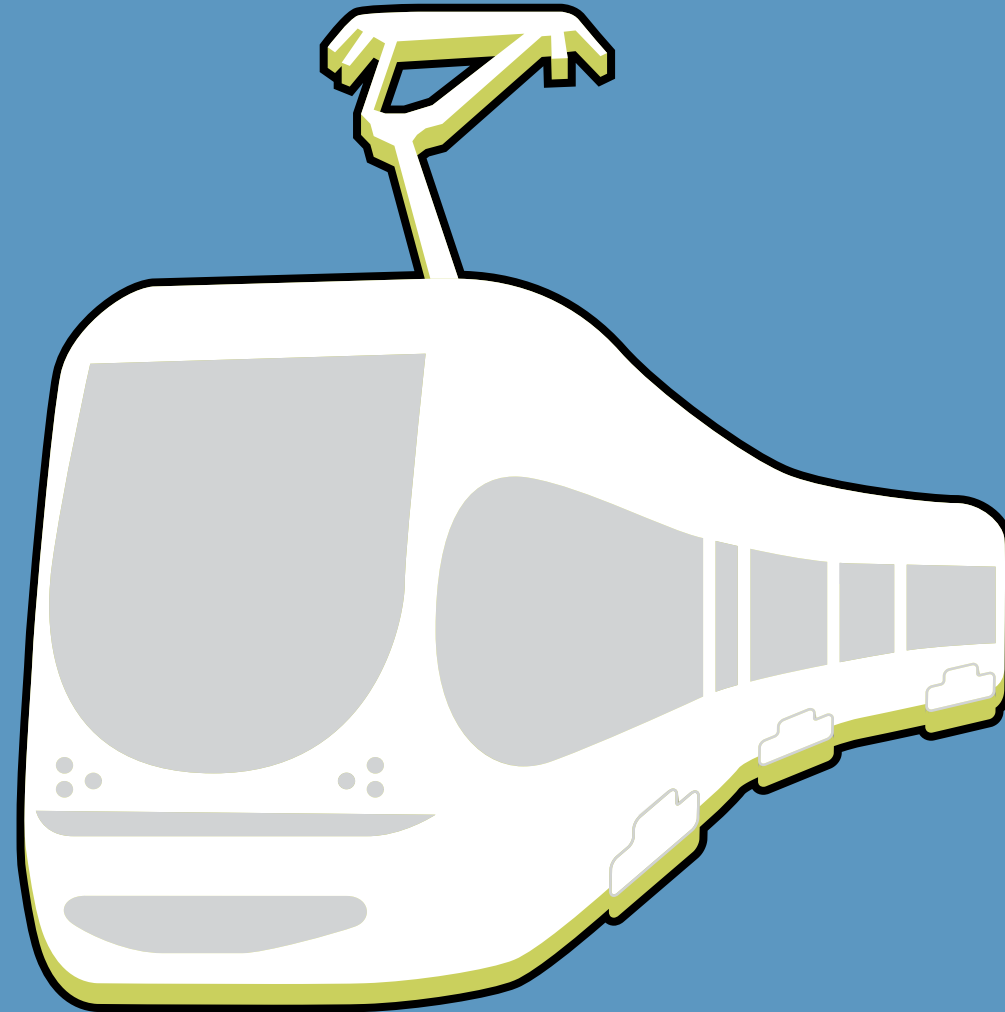
PREPARATIONS TO LIVE AND STUDY IN ZAGREB



Mobility periods shorter than 90 days

If you are staying in private accommodation (rented apartment or similar), you need to register your address within 48 hours of your arrival in Croatia at the Foreigners' Office, Central Police Station, Petrinjska ulica No. 30 ("Odsjek za strance, Policijska uprava zagrebačka"). For students who are staying at hotels or student residence halls, the address is automatically registered.

GETTING SETTLED



GETTING SETTLED



LOCAL TRANSPORTATION

There are three types of public transportation - trams, buses, and the city railway. They operate all day (every few minutes) and night (every hour). Tickets can be bought aboard the trams/buses or at newsstands: a one-way ticket costs 10 HRK (approx. €1.30). There is also the option of buying a one-way ticket that may be used for a travel duration of a maximum of 30 minutes, and it costs 4 HRK (approx. half a euro). Daily tickets are available at a price of 30 HRK. Make sure that you stamp your ticket in the machine slot once you board; an unstamped ticket is as good as no ticket at all. You can also buy prepaid cards (the lowest price is 30 HRK for three oneway rides).

Monthly or annual passes can also be bought in ZET (Zagreb Electric Tram) offices at a reduced price (www.zet.hr).

Students are entitled to subsidised monthly tram passes. In order to get a student card for public transportation, you will need to fill out a ZET form (you will get it at the Orientation Meeting) and get it stamped together with a passport photo at the faculty/academy that will host you. Then you need to go to the ZET Central Office in Ozaljska 105, HR-10000 Zagreb, at the end tram station called **LJUBLJANICA**.

There you need to purchase a pass (35 HRK, approx. €4 + photo) and then pay a fee every month of 120 HRK (approx. €16). This monthly pass enables you to use all the buses and trams in the area of the City of Zagreb.

TAXIS

Taxis can be found in front of all major hotels, the train and bus stations, and at numerous other central locations. Different taxi companies operate in Zagreb, and here are the most important ones:

Radio taxi Zagreb

Taxis should only charge a 9.90 HRK flat starting fee plus around 6 HRK/km. These prices are consistent for night-time rides, holidays, and weekends. There is no additional charge for luggage.

Taxi Cammeo

These taxis do not park at the usual taxi parking spots but you can stop them by raising your hand or by phoning 1212 and 060 71 00. The starting price is 15 HRK, which includes the first two kilometres. Every 100 metres thereafter come with a charge of 0.50 HRK, or to put it simply, 5 HRK per kilometre. These prices are consistent for night-time rides, holidays, and weekends. There is no additional charge for luggage.

MONEY MATTERS

Currency

The kuna (HRK, kn) is the currency in Croatia. One kuna equals 100 lipa.

There are coins of 1, 2, 5, and 25 kuna and 1, 5, 10, 20, and 50 lipa. Banknotes have denominations of 5, 10, 20, 50, 100, 200, 500, and 1000 kuna.

Exchange Rates (at the time of publication)

1 EUR = 7.4 HRK

1 USD = 6.5 HRK

Credit Card Services

MasterCard, Eurocard, visa, Diners Club, and American Express are widely accepted in shops, hotels, and restaurants. There are many ATMs in the city.

GETTING SETTLED



Banks

Banks are generally open to the public between 8 a.m. and 6 p.m. You may exchange foreign currency into kuna at all banks. At money exchange offices, the exchange rate is somewhat more favourable and the service is generally faster. There are many such offices in the city and they are usually open between 8 a.m. and 6 p.m., but those at the main train station (“Glavni kolodvor”) and bus station (“Autobusni kolodvor”) are open 24 hours. On Saturdays, the banks are open between 8 a.m. and noon. On Sundays and holidays, both banks and exchange offices are closed. Currency exchange is, however, possible at hotel reception desks.

INTERNET, TELEPHONE/GSM, AND POSTAL SERVICES

There are many internet cafés in Zagreb, where you will find all you need. Some of them are:

- Art Net Club, Preradovićeve 25
- Cyber Cafe Sublink, Teslina 12
- Cyber Funk Cafe, Masarykova 26 (in the backyard)
- Ergonet, Badalićeve 26c
- Internet & Call Shop, Skalinska 3
- Internet 0-24, Avenija Marina Držića 4 (main bus station)
- Internet Centar Galleria, Iblerov trg 10
- Iskoninternet - KIC, Preradovićeve 5/I
- VIP, trg P. Preradovića 5

If you have a mobile phone, you can easily buy prepaid starter sets which cost around 200 HRK and include 100 HRK credit coupons as well as SIM cards. The mobile phone networks in Croatia are VIP (091), T-Mobile (098), Tele 2 (095), Tomato (092), and bonbon (097), and their SIM cards can be bought at newsstands or ATM machines. They also offer prepaid wireless internet service.

The Central Post Office is located at Branimirova 4, located at the main train station.

The postal code for Zagreb is HR-10 000.

USEFUL PHONE NUMBERS

Croatian country code	385
Zagreb city code	01
Croatian exit code	00
Emergency Call Service	112

SHOPS

Working hours

Weekdays: 8 a.m. to 8 p.m.

Saturdays: 8 a.m. to 3 p.m.

Sundays and holidays: pharmacies are on duty 24 hours and grocery shops at bus/railway stations are open from 8 a.m. to 9 p.m.

PHARMACIES

There are pharmacies all over the city centre, and you can easily recognise them by their signature green cross.

Pharmacies on duty on weekends and bank holidays:

Trg bana J. Jelačića 2, tel. +385 1 48-16-159

Ilica 301, phone: +385 1 37-50-321

Grižanska 4 (Dubrava), phone: +385 1 29-92-350

V. Holjevcica 22 (Siget), phone: +385 1 65-25-425

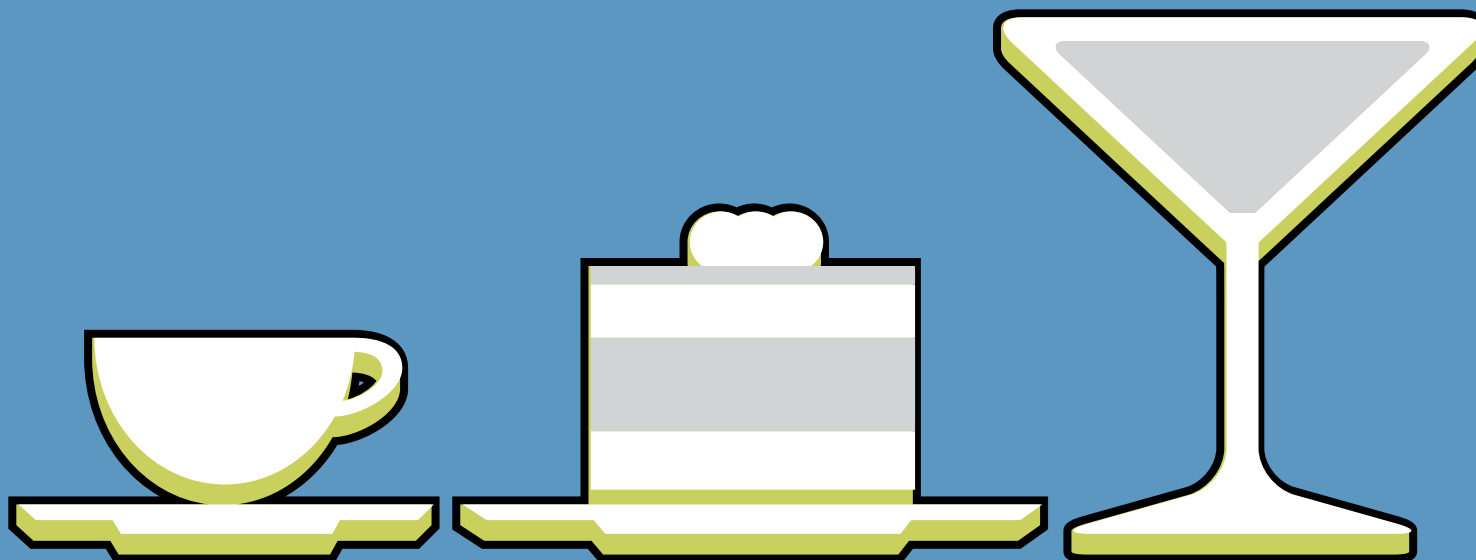
Ozaljska 1, phone: +385 1 30-97-586

DRINKING WATER

The water in the public water supply system is drinkable and of a high quality throughout the country.

ELECTRICITY

Voltage 220 V, frequency 50 Hz



FREE TIME



LEISURE ACTIVITIES

Zagreb and its surroundings offer a great variety of sports and leisure activities for everyone's taste. If you like spending time in nature, try Medvednica Mountain, which extends just above the city. It is a favourite excursion area for the city people, not only because of its protected nature, but also because of a dozen cosy restaurants situated on its slopes serving tasty and inexpensive domestic food. Medvednica is equally popular in winter when it turns into the largest ski centre in Croatia. Apart from having a mountain nearby, Zagreb can equally boast of its own 'Zagreb Sea', the Jarun Sports and Recreation Centre comprised of a number of lakes and an impressive rowing course. If, on the other hand, you prefer indoor sports, try the sports centres "Mladost", "SRC Šalata", "Dom Športova", etc.

Taking part in and following sports is a passion for Croatians and many Croatian athletes and coaches have a world reputation.

EATING OUT

Zagreb offers a great variety of cuisine. There are many restaurants with national as well as international food. They vary in prices, but are generally quite pleasant. The Zagreb Restaurant Guide can be found at the following link:

<http://www.inyourpocket.com/croatia/city/zagreb.html>

CULTURE AND ENTERTAINMENT

Zagreb is the cultural centre of Croatia. There are 15 theatres, a dozen concert halls, and numerous cinemas. Zagreb is also a European centre for modern and alternative cultural movements. The well-known Zagreb Music Biennale, the Eurokaz Festival of New Theatre, the Contemporary Dance and Performance Week of Zagreb Artists, and the Zagreb Film Festival are all important parts of the European cultural scene. Zagreb is proud of its many galleries and museums where you can find or even purchase diverse works of art.

Young people have plenty of opportunities for entertainment. There are many discos, pubs, and cafés where one can dance the night away or just have a nice cup of coffee with a friend.

NIGHTLIFE

Croatia's party city is without a doubt Zagreb. It has a limitless supply of bars, cafés, pubs, and nightclubs suitable for all tastes. There is the Upper Town with the sinuous, bar-lined Tkalčiceva Street, the Lower Town with Bogoviceva Street and Preradovic Square, and the Branimir Centre near the train station. There are also out-of-town spots down by Jarun Lake and south of the Sava River (where a car is most convenient). For the most part, the vibe in Zagreb's clubs is pretty relaxed. Ruthlessly selective door policies and watery cocktails have not yet made inroads into the scene. There are a few clubs where you are expected to show up in movie-star fashion, but they are a definite exception. The cover runs from about 30 to 50 HRK. Drinks are about the same.

OTHER USEFUL INFORMATION

EMBASSIES IN ZAGREB

On the website of the Croatian Ministry of Foreign and European Affairs (<http://www.mvep.hr/en/diplomatic-directory/diplomatic-missions-and-consular-offices-to-croatia/>), you can find information concerning diplomatic and consular missions located in the Republic of Croatia. They are listed by country name in alphabetical order.



OTHER USEFUL INFORMATION



ACADEMIC VOCABULARY GLOSSARY

Bachelor Thesis – Preddiplomski završni rad

Course – Kolegij, nastavni predmet

Degree – Akademski stupanj

Department – Odsjek

Doctoral Studies or Doctoral Programme – Doktorski studij ili doktorski program

Exam (oral-usmeni or written-pismeni) – Ispit

ECTS credits – ECTS bodovi

Faculty – Fakultet

Graduate studies – Diplomski studij

Higher Education – Visoko obrazovanje

Individual consultation – Konzultacije

Laboratory – Laboratorij

Learning Agreement – Ugovor o učenju

Master Thesis – Diplomski rad

Partial exam – Kolokvij

Postgraduate studies – Poslijediplomski studij

Professional Course of Study – Stručni studij

Semester – Semestar

Study year – Godina studija

Transcript (of records) – Prijepis ocjena

Tuition Fees/Tutorial Fees – Školarina

Undergraduate studies – Preddiplomski studij

University – Sveučilište

EVERYDAY LANGUAGE GLOSSARY

Good morning – Dobro jutro

Good afternoon – Dobar dan

Good evening – Dobra večer

Goodbye – Doviđenja

Answer – Odgovor

Building – Zgrada

Direction – Smjer

Excuse me – Oprostite

Exit – Izlaz

Entrance – Ulaz

Forbidden – Zabranjeno

Help! – U pomoć!

Hi – Bok

How much is it? – Koliko košta?

How are you? – Kako ste?

Illness – Bolest

Location – Mjesto

No – Ne

Please – Molim

Pull! – Vuci!

Push! – Gurni!

Question – Pitanje

Square – Trg

Street – Ulica

Thank you – Hvala

Welcome – Dobro došli

What is your name? – Kako se zovete?

Where do you come from? – Odakle ste?

Yes – Da

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