



# Welcome Guide for International Students

**Odense Campus**

[WWW.SDU.DK/INTERNATIONAL-OFFICE](http://WWW.SDU.DK/INTERNATIONAL-OFFICE)

## **Welcome to the University of Southern Denmark in Odense!**

We are happy that you have chosen our university as your study abroad destination.

The University of Southern Denmark is located in the south-western part of Denmark, with campuses in the five cities: Odense, Kolding, Esbjerg, Sønderborg and Slagelse, all with English taught programmes. At the University of Southern Denmark you find a research and educational environment offering education at the highest academic level. The University also functions as a cooperation partner for public as well as private enterprises by supplying research, know-how and highly qualified labour.

The University of Southern Denmark is a modern institution of higher education, pursuing advanced research within the five faculties: Health Sciences, Science, Engineering, Social Sciences and Humanities. The University is strongly committed to internationalisation and offers a wide range of study programmes, leading to degrees at bachelor, master, and doctoral levels.

The aim of this brochure is to welcome you as international students and provide you with key addresses to places you may need to get in touch with. We hope that this will be a useful guide to you and will help you get settled in at the University and in Odense.

**For further information please visit our homepage:**

[www.sdu.dk/international-office](http://www.sdu.dk/international-office)

We hope you will enjoy your stay in Odense!

The International Office

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# Academic Matters

## Information on Evaluation of Courses/Exams

You should expect procedures to differ from your home country. It is therefore important that you find out what is required by you. We have listed the most important elements about exams below.

**Make sure that you know what kind of academic aids such as dictionaries, notes etc. you are allowed to bring with you for the exam. Ask your professor or the student advisor.** Degree students should consult their study curriculum. **Note that you must always bring along your student card for exams.**

For further information, contact the relevant student advisor or consult general guidelines and regulations of exams on the internet. If in doubt as to who the relevant student advisor is, contact your department or faculty. You can also find information on exams at: [www.sdu.dk/international-office](http://www.sdu.dk/international-office), click “Academic Matters”.

### Exam Dates

The date of an exam is NEVER final until shortly before an exam. Exam dates announced at the beginning of the semester are only preliminary, not final, and can therefore not be counted on in connection with the planning of your departure.

It means that you should plan your departure according to the last possible day of exams. It differs a little from faculty to faculty when this is. It has been announced in your enrolment letter, but it double check in relation to the courses follow. The dates for the last possible exams are typically December 23<sup>rd</sup> for exams in December; January 31<sup>st</sup> for exams in January and June 30<sup>th</sup> for exams in June. Please note that even if you are going home for Christmas, you may have an exam as early as January 2 and must thus be back in time for this.

Please be aware that exams at the Faculty of Humanities can also be scheduled as early as May or November.

### Preparing for Exams

When you sign up for a course, you are automatically signed up for exam as well. However, it is your responsibility to check that you are correctly registered for exam in the period 20<sup>th</sup> – 30<sup>th</sup> October (Health Science 20<sup>th</sup> – 30<sup>th</sup> September) for the autumn semester and the 20<sup>th</sup> – 30<sup>th</sup> March (Health Science 20<sup>th</sup> – 30<sup>th</sup> February) for the spring semester. You add or cancel courses depending on what

is relevant for you. You receive email instructions shortly before the above mentioned periods.

### **Taking Exams**

There are basically 3 types of exams:

#### **1. Oral Exam**

In most cases an oral exam lasts 20 – 30 min. with an equal amount of preparation time. The preparation is in another room than the examination room. Be sure that you know both the number of the examination room and the preparation room. When you enter the preparation room you are not allowed to leave the room or talk to other students. When you enter the exam, your professor and an external examiner are present.

#### **2. Written Exam**

*All written exams are digital and you must bring your own computer.* In most cases, the duration of a written exam is between 3 – 6 hours. You have to be at the exam 15 min. before it starts. You are allowed to bring food/snacks and beverage. You are not allowed to either talk with other students or borrow books, notes etc. from other students at the exam. If you need to go to the bathroom or want to smoke, you will be escorted out of the examination room for a short break; you are not allowed to talk to anybody during the break. If you bring your cell phone it must be turned off and handed over to the person supervising the exam until it is over.

#### **3. Papers**

In some courses the evaluation of the course is a paper. You either have to write it during the semester, or get 1-2 weeks to write it at the end of the semester. Sometimes you are to choose the topic yourself and in some cases the professor gives the topic to you. If the paper is to be written during the semester it is very common that you hand in your work a couple of times during the course to have it reviewed by your professor. He/she will give you guidelines as to what is good and what you need to work on before submitting it in at the end of the semester. Make sure to check with your professor and the student advisor at the department/institute, so you know what is expected of the paper i.e. number of pages required, possible topics and how to write it. Ask if the faculty has general guidelines in English on how to write an academic paper.

## Plagiarism

Make sure to know how to make proper source reference, quotation, footnotes, and other formalities when writing a paper. It is very important that you know how to write it correctly. It may differ considerably from the correct way of writing papers at your home university. Copying from books, the internet, or presenting other persons' ideas as your own without stating where you found the information/text is viewed as plagiarism and you will be accused of cheating. SDU has a scanning program that is used to identify plagiarism in papers written by SDU students. At best your exam is suspended and in worst-case scenario you can be suspended or expelled from the university.

## Canceling an Exam

It is possible to cancel an exam up until one or two weeks before you are to take it (check your particular course).

**Exchange and guest students** must contact the Examinations Office to cancel an exam. **Full degree students** cancel an exam through *student self-service*.

If it is less than one or two weeks before the exam, it is not possible to cancel it. **You have 3 attempts for each exam.**

## Failing or not attending an Exam

If you fail or do not show up for an exam, it counts as an exam attempt unless you have cancelled your exam in time.

## Re-examinations

You have the possibility of redoing an exam as follows:

- Re-examinations after the ordinary exam period in December/January take place in February.
- Re-examinations after the ordinary exam period in May/June take place in August.
- You can sign up for an exam the next time the course is offered.

To redo an exam, you must sign up for it. Please contact your exam administrator about this.

Note that if you do not show up for an exam, you do not have the right for re-examination in February and/or August, but can only sign up for the exam the next time the course is offered.

The exemption to this rule is if you couldn't go to the exam because you were ill and you have a **doctor's statement** to verify your illness (a doctor's statement costs about DKK 200-300). Then you can sign up for re-examination in February/August.

### **Diplomas and Transcripts**

Diplomas are sent directly to degree students when the degree is finished. Transcripts of records are sent directly to exchange students each semester.

Diplomas and transcripts are sent by the Examinations Office. The university only issues one original transcript and sends it directly to you. It is therefore your responsibility to give your home institution a copy of your grade transcript as soon as you receive it.

If you need to send information on your grades to your home institution before you receive the transcript, we recommend that you make a print of your grades from the Student Self Service and send it to them. You have access to the self-service system for 3 months after you leave.

**Note:** The transcript is sent to your current address. If you have not notified the National Register of your departure and informed them of your new address, the transcript will be sent to your Danish address. It is therefore very important that you notify the National Register of your departure and your address in your home country.

### ***Attention Degree Students – Limited Study Period***

As a degree student from a non-EU country, you get your residence permit for the prescribed study time of your study program. If you are a master student, your residence permit is two years. If you are a bachelor student, it is three years. **Please be aware that you are not allowed to be more than one year behind in your studies.** This means that if you, as a master student, apply for extension of the residence permit for the third year of studying you must have earned 60 ECTS points as a minimum. You therefore, at the very most, have three years in which to complete a two-year degree.

### **Academic Student Advisor/International Student Advisor**

Every study programme has an academic or international student advisor who can help in academic matters. If you have questions regarding a particular subject or on how to combine various subjects, you should contact the academic student advisor or the international student advisor.

## Academic Calendar

**The autumn semester:** September 1st - December 22nd. Courses start September 1<sup>st</sup> unless it is a Saturday or a Sunday. Exams take place in November, December and/or January. Exams can be scheduled as late as January 31<sup>st</sup>.

Please note that that **the Faculty of Science always starts in week no. 35.**

**The spring semester:** February 1st - May 31st. Courses start February 1<sup>st</sup> unless it is a Saturday or a Sunday. Exams take place in May and June. Exams can be scheduled as late as June 30<sup>th</sup>.

Please note that **the Faculty of Science always starts in week no. 5.**

### Vacations:

Autumn vacation:

Week no. 42

Easter vacation:

Thursday before Easter -  
Monday after Easter.

Summer vacation

July 1<sup>st</sup> - August 31<sup>st</sup>.

### Public Holidays

January 1st

New Year's Day (*nyttårsdag*)

Thursday before Easter Sunday

Maundy Thursday (*skærtorsdag*)

Friday before Easter Sunday

Good Friday (*langfredag*)

Monday after Easter Sunday

Second day of Easter (2. påskedag)

Fourth Friday after Easter

Prayer Day (*Store Bededag*)

Ascension Day

(Kristi Himmelfartsdag)

Monday after Whitsunday

Second day of Whitsun (2.

pinsedag)

June 5<sup>th</sup>

Constitution day (*grundlovsdag*)

December 24<sup>th</sup>-26<sup>th</sup>

Christmas Eve, Christmas Day and  
Second Day of Christmas  
(*Juleaften, 1. og 2. juledag*)

## Faculty Information

At the University of Southern Denmark courses are offered by study boards under a specific faculty. For more information on the specific faculties, visit [www.sdu.dk/Om\\_SDU/Fakulteterne.aspx](http://www.sdu.dk/Om_SDU/Fakulteterne.aspx).



# Campus Information

## Student Self-Service

The university has an electronic self-service system where you among other things can find and print your transcripts or see your registered courses.

The first time you log on you cannot do it in the assigned computer room because the computer requires password information. To find your user name and password, you can use one of the computers at the library.

### How to get access to your user name and password

On [www.sdu.dk](http://www.sdu.dk) you choose “*English*” and then “login”. In the “*Login*” window choose “E-mail, eLearn/Blackboard, selfservice – use the IT-facilities for students”. In the “*Welcome to SDU Single Sign-On*” window choose “*Access/change password*”. In the “*Konto systemer på SDU*” window choose “*English*”. Now can login with:

- Your exam no. from your student card
- Your CPR. no. – type in your constructed cpr.no. which is your birthday (dd/mm/yy), the first 2 letters of your name and the first letter of your last name. If you are male, add the number 1 and if you are female, add the number 2. **Example:** If your name is Peter Hanson and you are born on the 3<sup>rd</sup> of July 1981, your constructed cpr.no. would be 030781-PEH1.
- Click on login. Remember to change the password the first time you logon.

### Information on Electronic Admittance Control/Student card

As a main rule the outer doors of the university will be open Monday to Friday in the hours 7.00 am to 06.00 pm. If you wish to enter outside these hours, the card must be used. Furthermore, the main entrances will remain open Saturday and Sunday depending on the scheduled activities.

### What to do first time the card is used

When using the card for the first time, use one of the card readers containing a display which shows what the admittance system expects.

1. Take the card and turn it as shown on the card reader – that is, with the brown stripe to the left.
2. Slide the card through the slot on the right side of the card reader in a light, flowing movement. If the reader can accept the card, the display will read **INDTAST PIN-KODE**
3. Type in four numbers of your own choice.

4. Repeat these four numbers. This double typing is only done the first time the card is used.

### **What to do if the card does not Work**

1. Possible type-error in the pin-code. Try again
2. Do you have access to this door? Contact the Service Department to correct the error.
3. If you enter a wrong pin-code three times in a row, the card will be blacklisted, even if it happens on different card readers.
4. In case of other or repeated errors: Contact the Service Department.

### **What to do if the card is lost**

Contact ResQ in order to get a new card.

### **Computer Rooms**

Every student at the University gets access to a computer and the internet. On arrival you receive a welcome package in which your username and password is enclosed along with your student card.

Each faculty offers computer rooms that you're free to use:

#### **The Faculty of Social Science**

Rooms T1 and T4b situated in the basement going downstairs from the hallway *Agrene*.

#### **The Faculty of Science**

Rooms 10A and 10B situated at the department at Biotechnology.

#### **The Faculty of Engineering**

Rooms A102, A103, B102, 104, B105, B205, C108, C204, D103.

#### **The Faculty of Humanities**

Room T106 situated opposite and above room 82 on the first floor.

### **Library**

In order to borrow books at the University Library of Southern Denmark you need a library card which is issued at the library next to canteen II. Remember to bring your CPR-number to identify yourself.

For more information on loans, renewal, ordering etc. please see:

[http://www.sdu.dk/Bibliotek/Praktisk%20information/Laaneregler.aspx?sc\\_lang=en](http://www.sdu.dk/Bibliotek/Praktisk%20information/Laaneregler.aspx?sc_lang=en)

### **Print and copies**

For information on prints and making copies please go to:

[http://www.sdu.dk/en/Information\\_til/Studerende\\_ved\\_SDU/Campusguide/It/Kopimaskiner](http://www.sdu.dk/en/Information_til/Studerende_ved_SDU/Campusguide/It/Kopimaskiner)

# General Practical Information

## Health and Safety

Public health services are partly or fully subsidized for Danish residents. The same is true for international students when you have a *cpr.nr.* For more information visit: [www.newtodenmark](http://www.newtodenmark), click “New Citizens”, “Citizen in Denmark”.

## How to Get in Touch with a Doctor

Phone your doctor in his or her office hours, typically in the morning, to make an appointment. The name, telephone number and address of your doctor are written on your health insurance card. You can also look it up in the telephone directory under *Læger*. You must always remember to bring your yellow health insurance card. It is a good idea to bring with you accurate and complete physical and mental health information to secure a safe and healthy study abroad experience.

## Doctor on Duty

If you need to consult a doctor outside regular work hours on weekdays (i.e. between 16:00 and 08:00), on weekends or public holidays, you must call the doctor on duty (*Lægevagten*). Phone 7011 0707. It should only be in case of acute illness. You have to call in advance to talk to a doctor before going to see him/her.

## Emergency

In cases of a serious emergency, dial 112 (free call from pay phones). Ask for an ambulance, the police or the fire department (whatever is relevant), state your name, address and the telephone number you are calling from. Stay by the telephone until your information has been confirmed.

If you need emergency treatment, you can contact the Emergency Room at Odense University Hospital, phone 6541 2270 or 6611 3333 (*Skadestuen*), which is open day and night for injuries incurred within the last 24 hours. On those conditions, emergency treatment is free. In case of acute illness outside the doctor's opening hours (08:00-16.00), please use the “*Lægevagten*” phone: 7011 0707.

## Dental Treatment

Dental treatment is subsidized, but the amount varies according to the treatment given. You are therefore advised to ask the dentist in advance what the treatment

will cost you. Dental treatment is fairly expensive in Denmark. You must always remember to bring along your yellow health insurance card.

### **How to get in touch with a dentist**

If you need dental treatment, you are free to choose your dentist. Look in the telephone directory under *Tandlæger*, or ask a friend to recommend one. Please note that you will usually have to make an appointment in advance.

If you need to contact a dentist during weekends or public holidays, make an appointment with *Tandlægevagten*.

## **Accommodation**

If you have accommodation through the University, please contact the Accommodation Office for any questions you may have. They are open on weekdays 9-14 and located at Gydehutzen near Canteen II. Email: [bolig@sdu.dk](mailto:bolig@sdu.dk), phone: +45 6550 2053.

## **Important on Arrival and at Departure**

### **On Arrival**

- EU/EEA citizens must apply for a residence permit. The Regional State Administration who handles applications will participate in the Orientation Days arranged by the International Office. If you are not here for the Orientation Days, please go to their office in town as soon as possible upon arrival. (Address in the back of the folder)
- When you have received your residence permit, you must be registered for the Danish central registration number (*cpr. nr.*), provided your stay exceeds three months (special rules for Nordic citizens apply). You will need your passport and residence permit for this. The National Register will come to the university in February and September where you are able to register.
- Pay deposit and rent for the first month at the local post office (does not accept credit card) or at the Nordea Bank, Vestergade 64 (accepts credit card).
- Sign your lease and hand it in at the relevant accommodation office or at the Accommodation Office on campus.
- **Degree students only:** If you have not received your Welcome envelope yet, please pick it up at the International Office. If we have reserved accommodation for you, please pick up your Welcome Envelope at the Accommodation Office.

**At Departure**

- Notify the National Register (*Folkeregistret*) that you will be departing the country: this way your home address will be registered and you will be sure that your transcript is sent to your home. If you do not register with your home address, your transcript will not be sent to you but to your Danish address.
- Remember to hand in your Danish Health Insurance Card at the National Register (*Folkeregistret*).
- EU citizens must send their residence permit to *Statsforvaltningen Syddanmark* with information on their planned day of departure. Please include the “Udrejseerklæring” when you submit the residence permit.
- Remember to give notice to the accommodation office. Notice period is typically 3 months.

## Useful Addresses

(In alphabetical order)

### Accommodation Office at the University of Southern Denmark

Campusvej 55,

5230 Odense M

Phone: +45 6550 2053

Fax: +45 6550 2708

E-mail: [bolig@sdu.dk](mailto:bolig@sdu.dk)

Opening hours:                      Mon - Friday                      09:00-14:00

### The Careercenter (*KarriereCentret*)

Syddansk Universitet,

Campusvej 55,

5230 Odense M

Phone: +45 6550 1056

Fax: +45 6550 2250

E-mail: [karrierecenter@sdu.dk](mailto:karrierecenter@sdu.dk)

[www.sdu.dk/karriere](http://www.sdu.dk/karriere)

Opening hours:                      Mon - Friday                      10:00 - 14:00

Phone:                                      Mon - Friday                      10:00 - 14:00

The Careercenter offers a variety of services regarding all matters of job opportunities and career decisions. The Careercenter is a free service for all students at University of Southern Denmark.

You can also find The Careercenter on [facebook.com/careerSDU](https://www.facebook.com/careerSDU) – ”like” us, and you will get the latest news on vacant student jobs, career opportunities, exiting events and much more.

### The Counseling Centre (*VejledningsCentret*)

Syddansk Universitet,

Campusvej 55,

5230 Odense M

Phone: +45 6550 1052

Fax: +45 6550 2250

E-mail: [vejledning@sdu.dk](mailto:vejledning@sdu.dk)

[www.sdu.dk/vejledning](http://www.sdu.dk/vejledning)

Opening hours:                      Mon - Friday                      10:00 - 14:00

Phone:                                      Mon - Friday                      10:00 - 14:00

The Counseling Centre offers a variety of services to all current students at the

University of Southern Denmark regarding all matters of questions towards your study program or problems personal or social problems. The Counseling Centre is a free service for all students at the University of Southern Denmark.

The Career and Counseling centre are located on your right hand side after Campus Square.

**Danish Immigration Service (*Styrelsen for Fastholdelse og Rekruttering*)**

Ryesgade 53,

2100 København Ø

Phone: +45 3536 1916

Fax: +45 3536 5706

E-mail: [us@us.dk](mailto:us@us.dk)

[www.nyidanmark.dk](http://www.nyidanmark.dk)

|                |               |               |
|----------------|---------------|---------------|
| Opening hours: | Mon - Friday  | 08:30 - 12:00 |
|                | Thursday also | 15:30 - 17:30 |

**Dental Emergency Service (*Tandlægevagten*)**

Heden 7,

5000 Odense C

Phone: +45 65 41 45 51

|                |   |               |
|----------------|---|---------------|
| Opening hours: | Saturdays, Sundays<br>and Public holidays | 10:00 - 12:00 |
|----------------|---|---------------|

**Doctor on Duty (*Lægevagten*)**

Heden 9,

5000 Odense C

Phone: +45 7011 0707

|                |                               |               |
|----------------|-------------------------------|---------------|
| Opening hours: | Mon - Friday                  | 16:00 – 08:00 |
|                | Weekends and public holidays: | 24 hours      |

**DSB (Train Station)**

Odense Banegård Center,

Østre Stationsvej 27,

5000 Odense C

Phone: +45 7013 1415

[www.dsb.dk](http://www.dsb.dk)

**Emergency Calls: dial 112** (free call from pay phones)

**Emergency Medical Service**

**Emergency room (*Skadestuen*)**





Free legal advice. You show up in person.

***De Jura Studerendes Retshjælp, Syddansk Universitet***

Law students at the University of Southern Denmark offer free legal aid help by email or over the telephone.

Phone: +45 2538 5303

Email: [retshjaelp@retshjaelp.com](mailto:retshjaelp@retshjaelp.com)

[www.retshjaelp.com](http://www.retshjaelp.com)

|              |           |               |
|--------------|-----------|---------------|
| Phone hours: | Monday    | 16.00 - 18:00 |
|              | Wednesday | 18:00 - 20:00 |

**Libraries**

**The Main Library,**

Odense Banegård Center (The Railway Station),

Østre Stationsvej 15,

5000 Odense C

Phone: +45 6551 4301

E-mail: [Teleservice-bib@odense.dk](mailto:Teleservice-bib@odense.dk)

[www.odensebib.dk](http://www.odensebib.dk)

|                |                |               |
|----------------|----------------|---------------|
| Opening hours: | Mon – Thursday | 10:00 - 19:00 |
|                | Friday         | 10:00 - 16:00 |
|                | Saturday       | 10:00 - 14:00 |

*October - March:* Sunday. 10:00 - 14:00

Local Libraries: Please see under “*biblioteker*” in the telephone book.

**National Register (*Folkeregisteret*)**

BorgerServiceCenter,

Skulkenborg 1,

5000 Odense C

Phone: +45 6551 8000

E-mail: [folkeregister@odense.dk](mailto:folkeregister@odense.dk)

|                |               |               |
|----------------|---------------|---------------|
| Opening hours: | Mon-Wednesday | 10:00 - 15:00 |
|                | Thursday      | 10:00 - 18:00 |
|                | Friday        | 10:00 - 13:00 |

|                             |  |               |
|-----------------------------|--|---------------|
| First Saturday in the month |  | 10:00 - 13:00 |
|-----------------------------|--|---------------|

**Odense Tourist Bureau**

Rådhuset,  
5000 Odense C

Phone: +45 6375 7520

<http://www.visitodense.com/international/en-gb/menu/turist/turistforside.htm>

E-mail: [otb@visitodense.com](mailto:otb@visitodense.com)

Opening hours:            *1 July - 31 August:*

|              |               |
|--------------|---------------|
| Mon - Friday | 09:30 - 18:00 |
| Saturday     | 10:00-15:00   |
| Sunday       | 11:00 - 14:00 |

*01 Sept - 30 June:*

|             |               |
|-------------|---------------|
| Mon -Friday | 09:30 - 16:30 |
| Saturday    | 10:00 - 13:00 |

### **Office for Foreign Nationals (section of the Police in Odense)**

Odense Banegård Center,  
Østre Stationsvej 27, 2.sal,  
5000 Odense C

Phone: +45 6520 1495

|                |               |               |
|----------------|---------------|---------------|
| Opening hours: | Mon - Friday  | 09:00 - 12:00 |
| Phone:         | Mon -Thursday | 09:30 -14:00  |
|                | Friday        | 08:30 - 13:00 |

### **Police**

Hans Mules Gade 1-3,  
5000 Odense C

Phone:+45 6614 1448

E-mail: [fyn@politi.dk](mailto:fyn@politi.dk)

[www.politi.dk](http://www.politi.dk)

### **Police auction of used bikes**

Kochsgade 79,  
5000 Odense C

Phone: +45 6614 7180

<http://www.moltke-leths-auktioner.dk/>

|                |                   |       |
|----------------|-------------------|-------|
| Opening hours: | Wed. / even weeks | 14.30 |
|----------------|-------------------|-------|

### **Regional State Administration (*Statsforvaltningen Syddanmark*)**

Odense office

Mogensensvej 24C, 1.sal,

Postboks 1226

5000 Odense C

Phone: +45 7256 7900

Email: [syddanmark@statsforvaltning.dk](mailto:syddanmark@statsforvaltning.dk)

[www.statsforvaltning.dk](http://www.statsforvaltning.dk)

|                |                |               |
|----------------|----------------|---------------|
| Opening hours: | Mon -Wednesday | 10:00 - 15:00 |
|                | Thursday       | 12:00 - 16:00 |
|                | Friday         | 10:00 - 13.00 |

### **Student Counseling**

Sandra G. Gonzáles

University of Southern Denmark,

Campusvej 55,

5230 Odense M

Phone: +45 6550 2840

E-mail: [sgg@sdu.dk](mailto:sgg@sdu.dk)

Write an email to set up an appointment.

### **Student Counseling Service (*Studenterrådgivningen*)**

Niels Bohrs Alle 21,

5230 Odense M

Phone: +45 6614 0440

|               |              |               |
|---------------|--------------|---------------|
| Opening hour: | Mon-Thursday | 08:30 - 14:30 |
|---------------|--------------|---------------|

### **Tax Office (*Skattevæsnet*)**

Lerchesgade 35,

5000 Odense C

Phone: +45 7222 1818

[www.skat.dk](http://www.skat.dk)

|                |                 |               |
|----------------|-----------------|---------------|
| Opening hours: | Mon - Wednesday | 10:00 - 14:00 |
|                | Thursday        | 10:00 - 17:00 |
|                | Friday          | 10:00 - 14:00 |

### **University of Southern Denmark, Odense**

Campusvej 55,

5230 Odense M

Phone: +45 6550 1000

[www.sdu.dk](http://www.sdu.dk)

### **University of Southern Denmark, Faculty of Engineering, Odense**

Niels Bohrs Allé 1,

5230 Odense M

Phone: +45 6550 1000

[www.sdu.dk/Om\\_SDU/Fakulteterne/Teknik.aspx](http://www.sdu.dk/Om_SDU/Fakulteterne/Teknik.aspx)

## Useful links

University of Southern Denmark: [www.sdu.dk](http://www.sdu.dk)

Denmark's official website: [www.denmark.dk](http://www.denmark.dk)

Official travel guide to Denmark: [www.visitdenmark.com](http://www.visitdenmark.com)

About education in Denmark: [www.studyindenmark.dk](http://www.studyindenmark.dk)

Information on Odense: [www.visitodense.com](http://www.visitodense.com)

Danish Immigration Service: [www.newindenmark.dk](http://www.newindenmark.dk)

Odense Municipality: [www.odense.dk](http://www.odense.dk)

Find a job in Denmark: [www.workindenmark.dk](http://www.workindenmark.dk)